

PUBLIC NOTICE

approval of the Rural Community Grant Program as presented by Harriman.

Ayes: Anderson, Hanson, Walstad, Ramberg, and Kemp

Carried 5-0 on a recorded vote

Moved by Ramberg, seconded by Walstad instructing Lindsey Harriman, Community Engagement Coordinator, to write a letter of support for the Amtrak Rail Cars and authorize the Chairman to sign.

Ayes: Anderson, Hanson, Walstad, Ramberg, and Kemp

Carried 5-0 on a recorded vote

3. Engineering

· Williams County Project 25-2-13 County Wide Chip Seal- Bid Review

· Project 25-2-14 County Wide Pavement Marking-Bid Review

· Utility Permit Waiver Request

· NDDOT Easement

Brandon Ferrell, County Engineer, presented bid review for Williams County Project 25-2-13 County Wide Chip Seal. Bids were received from Asphalt Surface Technologies Corp for \$4,483,376.58 and Morris Sealcoat & Trucking for \$4,827,297.35. Ferrell recommended to award to Asphalt Surface Technologies Corp as the lowest responsible bidder. For an additional \$2M we can add more miles to the project for the east half of the County which is all paved roads. If this happens he will come back for approval.

Ferrell stated that he only received one bid for Williams County Project 25-2-14 County Wide Pavement Marking. Ferrell recommends to reject all bids and re-bid the project.

Ferrell received a waiver from AE2S for easements requirements.

Moved by Ramberg, seconded by Walstad follow the recommendation of Ferrell to accept Asphalt Surface Technologies Corp in the amount of \$4,483,376.58 for Williams County Project 25-2-13 County Wide Chip Seal, with the ability to add to the project.

Ayes: Anderson, Hanson, Walstad, Ramberg, and Kemp

Carried 5-0 on a recorded vote

Moved by Kemp, seconded by Walstad to follow the recommendation of Ferrell to reject all bids and re-bid for Williams County Project 25-2-14 County Wide Pavement Marking.

Ayes: Anderson, Hanson, Walstad, Ramberg, and Kemp

Carried 5-0 on a recorded vote

Moved by Ramberg, seconded by Walstad to reject the waiver request from AE2S.

Ayes: Anderson, Hanson, Walstad, Ramberg, and Kemp

Carried 5-0 on a recorded vote

Moved by Kemp, seconded by Ramberg authorizing Ferrell to sign NDDOT Easement-R-10873 (County Road #1) transferring to Williams County and NDDOT Easement-R- 10879 (County Road #9) transferring to Williams County.

Ayes: Anderson, Hanson, Walstad, Ramberg, and Kemp

Carried 5-0 on a recorded vote

4. Sheriff

· Public Safety Grant Applications

Moved by Ramberg, seconded by Kemp authorizing the Chairman to sign the two Public Safety Grants Applications from Sheriff Verlan Kvande one for \$15,891.00 for the Ultimate Training Munitions portable training facility and the other for \$28,600.00 to update patrol vehicle graphics.

Ayes: Anderson, Hanson, Walstad, Ramberg, and Kemp

Carried 5-0 on a recorded vote

G. REPORT OF COUNTY ADMINISTRATION

1. Positions and Appointments

· April 7, 2026

Helen Askim, County Administrator, presented her Open Positions Report requesting that the Mechanic Position at the Facilities Department be made into a full time position, a that individual will also be doing oil changes for the Sheriff's Department.

Moved by Kemp, seconded by Anderson approval of the Open Positions Report submitted by Askim for three (3) positions, an Equipment Operator/Truck Driver from County Highway; Patrol Corporal from the Sheriff's Department; and a full time Mechanic for the Facilities Department.

Ayes: Anderson, Hanson, Walstad, Ramberg, and Kemp

Carried 5-0 on a recorded vote

2. Lease Agreement

· Williams County- Williston M-T Saddle Club- Williston Rodeo Club

Askim reported that the Lease Agreement with the Williston M-T Saddle Club- Williston Rodeo Club agreement is not ready to sign. Anderson stated that he is working with the entities.

Moved by Kemp, seconded by Anderson approval of the culvert petition for Bull Butte Township, requested by Dan Kalil.

Ayes: Anderson, Hanson, Walstad, Ramberg, and Kemp

Carried 5-0 on a recorded vote

H. ADJOURNMENT

Meeting was adjourned at 9:04 AM.

Date: May 23, 2026

WHM003595

CITY OF TIOGA

City Commission Meeting Minutes

04/20/2026 Unofficial

A meeting of the City Commission of the

City of Tioga was called to order at 7:00

pm on April 20, 2026, at the Tioga City Hall,

by President of the City Commission Brett

Rieniets. PRESENT: Brett Rieniets, Kyle

Ralston, Jaden Iversen, Robert Fuson, Liz

Pendlay (remote), Steven Dye (remote),

Wendy Lenzen ABSENT: Guest: Patrick

Carabello, Scott Grosche, Darcy Grosche,

Josh Vachal, Jason Steele, Josh Reiner-

Moore Engineering **Pledge of Allegiance:**

Minutes: Exhibits of Commission Meeting

Minutes for April 6, 2026, Commission

Meeting were presented. **Ralston made a**

motion to approve as presented with no

errors or omissions, second by Fuson.

Roll Call: Ayes; Ralston, Fuson, Rieni-

ets. Commissioners Reports: Street:

Commissioner Ralston advised that the

tree committee has submitted their grant

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similar cities are taking. **Engineer Report:** Josh Reiner advised that he is still waiting on the construction contracts and shared the expected construction schedule to begin May 4, 2026. Josh presented the Engineer Amendment for construction services for approval. Discussion regarding a correction to be made to page 2 of exhibit K correcting \$349,000.00 to \$82,500.00. Rieniets clarified that there were not any expected additional engineering fees. **Motion by Ralston to approve Moore Engineering amendment no 2 to task order no 6 with the correction of number 3 being \$82,500.00. Second by Iverson.**

Roll Call: Ayes; Ralston, Iverson, Fuson, Dye, Rieniets. Josh discussed the potential projects that will be submitted to the ND Dept of Water Resources – Water Development Plan. **New Business: EDI Proposal Revision:** Jason Steele requested approval of a new quote from EDI for the Lagoon repair. This would repair or replace equipment that is not working. Total quote is \$101,825.00, an increase of \$39,450.00 from original quote of \$62,375.00. Jason thanked Commissioner Ralston for his help cleaning out the lagoon and the Tioga Fire Department for volunteering the use of their water trucks.

EDI would be able to start the project in the first week of May 2026. **Motion by**

Ralston to approve the new quote from

EDI in the amount of \$101,825.00 Second

by Iverson. Roll Call: Ayes; Ralston,

Iverson, Fuson, Dye, Rieniets. Williams

County Chip Seal Project: Kyle advised

that Williams County reached out to him re-

garding the County chip seal project asking

if the City of Tioga would like to join with

them to chip seal city streets that connect

with their project. This would include Signal

Street from 105th W to the city limit, 105th

from signal street to 67th street and County

Rd 10 from the east side of Hwy 40 to the

city limit. Discussion held about asking for

a quote of what the cost would be from 67th

going north to signal road and the west on

signal street to the city limits. No motion. **Brosz Engineering:**

Patrick Carabello with Brosz engineering

presented an MSA agreement for review

between Brosz Engineering and the City of

Tioga. **Motion by Iverson to approve the**

execution of the MSA agreement with

Brosz Engineering. Second by Ralston.

Roll Call: Ayes; Ralston, Iverson, Fuson,

Dye, Rieniets. Patrick also presented

three task orders for review. Task order

#1-2026 was to concrete a 1-mile portion

of 67th street. Task order #2-2026 was to

asphalt a one-mile portion of Signal Street

and task order #3-2026 was to asphalt

with curb and gutter as well as water and

sewer to South Dakota Street between

67th street and 1st Street SW. No motion.

City Clean Up Week: Commission

President Rieniets shared the proposed

City clean up week with a city rummage

sale May 9th, Clean up week May 9-16th

with free dump days on the 9th, 12th, 14th,

and 16th. Wednesday, May 13th will be

the City of Tioga shred day and Chamley

will be in the city hall parking lot with their

shred truck free to city residents. **Motion**

by Ralston to approve the free clean

up dump days on May 9th,12th,14th

and 16th. Second by Iverson. Roll Call:

Ayes; Ralston, Iverson, Fuson, Dye,

Rieniets. Summer Dump Hours: Rieniets

shared the proposed summer landfill hours

beginning Saturday, May 2nd to change to

Tuesdays from 9-6PM, Thursdays from

10-7PM, and Saturdays from 9-12PM. **Motion**

by Ralston to approve the summer

landfill hours. Second by Iverson. Roll

Call: Ayes; Ralston, Iverson, Fuson,

Dye, Rieniets. Consent Agenda: Bills

2026, Payroll 8, March Financials, Visitor

Promotion – Street Banners, Visitor

Promotion – Tioga Historical Society,

Motion to approve the consent agenda

by Iverson. Second by Ralston. Roll

Call: Ayes; Ralston, Iverson, Fuson,

Dye, Rieniets. Public Comment: With no

further business the meeting of the Tioga

City Commission was adjourned by unanimous

vote moved by Ralston second by Iverson

at 8:24 p.m. The next meeting of the

City of Tioga is scheduled for Monday,

May 4, 2026, at 7:00 p.m., to be held at the

Tioga City Hall. Brett Rieniets, President of

the City Commission ATTEST: Wendy Len-

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cluded. At that time there was no mention that they would have to fill out a waiver. They followed up in March to see if there was an answer on it of approval or not. At that time, they were told they needed a waiver which they filled out that day and submitted. They found out yesterday that their request was denied, which left them no time to budget for this cost, which is essentially their largest cost of all of their expenses for this event. This will make it difficult and come out of their food drive fund. This is too late for them to change their venue, and the event is sold out. So, they are requesting reconsideration of the waiver for their motherhood event to be held at the multi-purpose building this weekend. She understands the rules and boundaries, but they had no time to prepare for the expense, and they will budget for it next year. The Olive Motherhood event will go on, but they are hoping the County will stand with them in support. Chairman Hanson stated that he had a good conversation with her yesterday and he wanted to start out and state that the staff is following what the Board has tasked them with and it didn't happen as fast as it should have as the Commission only meets twice a month. He stated that it's a great thing they are doing and want to support these kinds of events. He's not sure what the future will bring, but there's definitely a solution to this weekend's event. There will have to be some changes in the future. The Board is trying to make things better at the fairgrounds, not to make money, but at the same time being fiscally responsible with tax payer money. Askim stated that she spoke to Attorney Prout before the meeting and if the Board give staff some direction, that there is a way that they can execute a change, but she would have to know what they are. There could be a reduction or waiving of the fees. Askim gave an overview of the waiver process, as a Governmental entity can't subsidize another entity. The Finance Committee is in charge of the waivers. Chairman Hanson stated that he understands, but this group wasn't prepared for this. The fee schedule has to be looked at a reformed somehow. There were two groups that they denied, and his thought is to waive the fee on both of them and kick this back to staff to determine if the fee is right and the same for like a wedding and a 501(c)3. Let the staff look at these things and bring a new schedule to the Board the second meeting in May. Maybe we need to look at all the agreements, which they said they would honor, but nothing was said about honoring the fees as the County didn't know what they'd be able to do; and also do what is right for the community, because that is why County took over the fairgrounds for that reason.

Commissioner Beau Anderson moved Commissioner Chris Walstad seconded to waive the fees on these two organizations being Iron Brotherhood and Olive Motherhood Foundation and direct staff to take a look at other Fair Board agreements that have been scheduled and see if they waived other fees, which will then be honored going forward and direct staff

to look into these issues and report back to the Commission and to thank Ms. Rice for her investment into our community and the way they are taking care of families and thank her for her patient understanding with this Board as we are in a transitional time at the fairgrounds and a learning experience for the Board as well. Roll call vote: Commissioner Kemp -yes, Chairman Hanson -yes, Commissioner-Anderson- yes, Commissioner Walstad- yes, and Commissioner Ramberg- yes. Motion carried. Commissioner Kemp requested to Rice noting this change on her social media post. Rice stated absolutely.

E. REPORT OF DEPARTMENTS

1. Community Engagement

· 2026 Tourism Grant Recommendation

Lindsey Harriman, Community Engagement Coordinator, presented the 2026

Tourism Grant Program Award recommendations. Harriman reviewed the award

selections.

Moved by Walstad, seconded by Ramberg approval of the recommended grant

awards as presented and authorize the Chairman to sign agreements when finalized

with legal.

Ayes: Anderson, Hanson, Walstad, Ramberg, and Kemp

Carried 5-0 on a recorded vote

2. Development Services

· Proposed Ordinance No. 2026-04-21-

Williams County Floodplain Ordinance and

Fee Schedule

Kameron Hymer, Development Services Director, presented the proposed Williams

County Floodplain Management Ordinance No. 2026-04-21. On August 1, 2025, the

ND Legislature enacted Senate Bill 2027 (SB 2027). With enactment of this legisla-

tion that each ND Community is required to update their floodplain management

ordinance to ensure compliance with State and Federal Law. The Williams County

Floodplain Ordinance was originally adopted in 1988 and last amended in 2000.

The North Dakota Department of Water Resources (DWR) has advised that communities

filing to update their ordinance by June 1, 2026, may be suspended from the

National Flood Insurance Program (NFIP). The update was necessary to ensure insurance

agents can correctly identify the community with floodplain management

authority to ensure they are correctly writing NFIP backed flood insurance policies.

According to SB 2027 all ND Communities will need to annually certify to the DWR if

they are continuing to undertake floodplain management. Williams County has already

certified for 2026.. Hymer also prepared a Floodplain fee Schedule.

Moved by Ramberg, seconded by Walstad approval of Ordinance No. 2026-04-21, the

Williams County Floodplain Management Ordinance and fee schedule, as presented

and authorize the Chairman to sign.

Ayes: Anderson, Hanson, Walstad, Ramberg, and Kemp

Carried 5-0 on a recorded vote

3. Engineering

· Change Order #1 Plans- Project 25-2-13

· Project 25-2-13 Final Breakdown

Brandon Ferrell, County Engineer, stated that at the last meeting we approved the

chip seal project and he mentioned that he was looking at potentially expanding

to capture more of the County Roads with that project. The contractor agreed to just

maintain all the bid prices and just let us increase the quantity to get more roads.

With that the total share increase for the County would be \$1,393,493.91. The City

of Ray and the City of Tioga would have some portion they would also like to add,

and they are voting on that to add to our project at their own City costs. Ferrell explained

that we ended up with \$4M from all of our projects as the bids came in well

under the estimated engineering cost. So, we were able to get some additional work

done and it's 160 miles.

Tanner Schaan, County Highway Superintendent, gave a road update. The first

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up during the season. Schaan reported on how he was going to handle the frost boils in the pavement.

Moved by Walstad, seconded by Ramberg to approve change order #1 plan revision in the amount of \$1,393,493.91.

Ayes: Anderson, Hanson, Walstad, Ramberg, and Kemp

Carried 5-0 on a recorded vote

4. Weed Control

· Tom Leo- Office Update

Tom Leo, Williams County Weed Control Director, gave an office update. Discussion

was held on coverage of the R/O/W by doing hand spraying versus the wide brush

using their broad-jet nozzles they get a better area with less spray drifting and better

use of chemicals, this does increase the labor efforts but is a better trade-off and

more accurate gauge on our infestation levels. Leo stated that Williams County has

the dubious honor of having the highest population of herbicide kosha in the State.

Even though that isn't in his purview of noxious weeds, it is hard to see how this

has an effect on farming and the industry. There is no solution currently for farming.

He is trying to get the industry involved in a new application cycle where they spray

the kosha in the fall with a pre-emergent herbicide. This will require a hard shift in

the industry from their normal spring spraying to doing a fall application. This will be

a process for a cycle or two. He is trying to implement weed management plans for

gravel pits. Leo thanked the Board and his Weed Board for all of their support of his

weed programs. The Board thanked Leo and to keep up the good work.

F. REPORT OF COUNTY ADMINISTRATION

1. Positions and Appointments

Moved by Anderson, seconded by Walstad approval of the Open Position Report

presented by Helen Askim, County Administrator, to hire one (1) Corrections Officer

for the Sheriff's Office.

Ayes: Anderson, Hanson, Walstad, Ramberg, and Kemp

Carried 5-0 on a recorded vote

2. Contracts/Agreements

· Construction Maintenance Agreement-

Special Road Funds- Epping Spring Dam

Road- SRF-0053(087) PCN 25068 (DocuSign)

· Trailriders Lease

· Home Rule Charter

Helen Askim, County Administrator, brought forth Resolution No. 2026-04-21.1

a Resolution Amending Williams County Home Rule Charter Pursuant to NDCC 11-

09.1-06.1. The changes are to conform are to Article 2 to conform with NDCC legisla-

tive changes. Askim review the history of the Home Rule Charter and the reasoning

behind the inception. The resolution and amended Home Rule Charter will be re-

corded. After recordation the new amended Home Rule Charter will be placed on

our website and sent to the Secretary of States Office.

Moved by Kemp, seconded by Anderson to accept the funds for the