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SARGENT COUNTY COMMISSION  
JULY 1, 2025  
FORMAN, NORTH DAKOTA

The Sargent County Board of Commissioners met on Tuesday, July 1, 2025, at 9 a.m. at the Sargent County Courthouse. Those in attendance were Commissioners Jerry Waswick, Scott Johnson, Lyle Bopp, Jason Arth and Chairman, Wade Anderson. Also, in attendance was Tia Bopp, Auditor.

Chairman Anderson called the meeting to order.

The Pledge of Allegiance was recited.

Motion to approve the agenda with additions. (Johnson/Waswick) Motion carried.

Motion to approve the June 17, 2025, minutes as presented. (Waswick/Johnson) Motion carried.

Nothing new to report on the search for a new snow plow truck.

Jayne Pfau, State's Attorney, arrived at the meeting at 9:06 a.m.

The fuel tank at the park was discussed briefly in regards to a meter being placed on it, however, there were other issues with the tank that also need to be resolved.

The new county car will be carbonized grey.

Payment of the waterboard bond was outlined.

Discussion was held around public comment during commission meetings. Ms. Pfau will share her recommended proposal with the Commission. The topic was tabled until the next meeting.

Ray Martinson arrived at the meeting at 9:13 a.m. to discuss Lake Agassiz's Regional Livestock Planning Grant. He hadn't heard anything since attending the meeting last year and was looking for an update. The Auditor's office just received an email from Program Manager, Mitch Calkins providing an update on the animal feeding operation study. More information will be shared with the County and a presentation with the consultant will be held on Wednesday, July 16<sup>th</sup>.

Tim Faber, Road Supervisor, arrived at the meeting at 9:19 a.m. and Ray Martinson left the meeting at 9:21 a.m.

Motion to authorize the Chairman to sign the Construction Agreement and Notice to Proceed for the project: Bituminous Seal Coat & Crack Seal on County Roads 3, 7, 10 & 12; Sargent County, North Dakota ER25-00-036. (Johnson/Arth) Upon roll call vote, motion carried unanimously.

The Semi Final Progressive Estimate No. 5, Final Progressive Estimate No. 6, and Final Balancing Change Order

No. 3 for the Courthouse Lighting and Parking Lot Project were tabled until Interstate Engineering can be on site to discuss the same.

Discussion on township signs needing replaced and if the county can assist. Road project priorities was also tabled.

Custodian Weaving is working diligently on getting the newly seeded grass started. The watering and rotating of sprinklers are adding some extra time to his work week.

Motion to run the fair banner ad as has been done in previous years in the Sargent County Teller as long as the price is the same as previous years. (Waswick/Arth) Upon roll call vote, motion carried unanimously.

Discussion was held regarding upcoming budget work.

A recess was taken at 9:55 a.m. with the meeting reconvening at 10:02 a.m. Commissioner Bopp left the meeting at 9:55 a.m. Sheriff Paeper arrived at the meeting at 9:55 a.m.

Sheriff Paeper was on hand to explain a Memorandum of Understanding that is being requested to be entered into with Ransom County for mutual aid. Motion to sign the Memorandum of Understanding with Ransom County. (Johnson/Arth) Upon roll call vote, motion carried unanimously. Sheriff Paeper left the meeting at 10:06 a.m.

Duane Peterson, Human Resource Director arrived at the meeting at 10:06 a.m. Mr. Peterson outlined the Serve and Protect Reimbursement Program and also a Safety Management Program.

Next order a business was the following Resolution:

**SARGENT COUNTY NORTH DAKOTA  
A RESOLUTION TO WITHDRAW FROM  
NDPERS 401(a)DEFINED  
CONTRIBUTION PLAN  
BE IT RESOLVED BY THE BOARD OF  
SARGENT COUNTY COMMISSIONERS:**

A motion was made by Scott Johnson for Sargent County to affirm to North Dakota Public Employees Retirement System that Sargent County will be withdrawing from the **NDPERS 401(a) Defined Contribution Plan** and not offer the plan to eligible employees of Sargent County. The motion was seconded by Jason Arth. The Board approved withdrawing from the **NDPERS 401(a) Defined Contribution Plan** effective August 1, 2025.

Dated this 1st day of July, 2025.

Approved: \_\_\_\_\_  
Attest: \_\_\_\_\_  
Wade Anderson  
Tia Bopp  
Sargent County Commission Chairman  
Sargent County Auditor

Motion to approve the ambulance bills as presented. (Arth/Waswick). Upon roll call vote, motion carried unanimously.

There being no further business, the meeting adjourned at 10:31 a.m.

**WADE ANDERSON –  
CHAIRMAN  
ATTEST: TIA BOPP –  
COUNTY AUDITOR**  
Publish July 25, 2025

**CITY OF FORMAN, NORTH DAKOTA  
REGULAR CITY COUNCIL MEETING  
JUNE 17, 2025**

The regular City Council meeting was called to order at 6:00 PM by Council President Luke Anderson. Present Was council members: Mark Wyckoff, Kirk Fliehs, John Stenvold, City Auditor Alicia Thompson, City Superintendent Donavon Hajek, City Attorney Lyle Bopp.

Guest: Megan Potgieter

All stood for the pledge of allegiance.

A motion was made by Mark Wyckoff and seconded by John Stenvold to approve the agenda for regular Council Meeting. Motion carried.

A motion was made by Kirk Fliehs, and seconded by John Stenvold to approve minutes from the May 13th, 2025 regular city council meeting. Motion carried.

Megan Potgieter was present to discuss the potential of having a farmers market on main Wednesdays in August. Mark Wyckoff made a motion for Megan to start the work of a Forman Farmers Market and Kirk Fliehs seconded that motion. Motion carried

The sheriff reports a quieter average month.

City Attorney Lyle Bopp - talked about cemetery plots and ordinances.

City Superintendent Donavon Hajek – mentioned different things they have been working, wrapping up the Slum and Blight grant billing and gravel work, Upgrading meters on the East side of highway 32, crossroads is coming to change out the highway lights that turned purple, security cameras for the highway park to hopefully stop vandalism, fixing some cement projects and sidewalks around town, and hiring to have the underground water tank inspected.

John Stenvold made a motion to hire Maguire or HnH to inspect and clean out the underground water tank. Mark Wckoff seconded the motion. Motion carried

Mark Wyckoff made a motion to upgrade the meters on the East side of Hwy 32 using Metering Tech, John Stenvold seconded. Motion carried

John Stenvold made a motion for Crossroads Electric to install new LED panels with the bid being 2200.00 Kirk Fliehs seconded the motion. Motion carried.

Kirk Fliehs made a motion to increase water and garbage utilities by 4%, Mark Wyckoff seconded the motion. Motion carried.

Mark Wyckoff made a motion to have the Service Master come into City Hall and strip and wax the main hall floor, kitchen, and clean the carpets. John Stenvold seconded. Motion carried.

City Coordinator Report- N/A

A motion was made by John Stenvold and seconded by Mark Wyckoff to approve the City Auditors Report, delinquency reports, financial statement and payment of the bills.

Bills: SCOTT BUCKHOUSE \$300.00, SOUTHSIDE AUTOMOTIVE 2225.07, FORMAN LUMBER 25.76, CROSSROADS ELECTRIC 128.07, HENRICKS HEATING 235.00, MIDWEST DIRTWORKS 5078.81, SWEDES PLUMBING 142.60, TRITION MECHANICAL 359.08, VALLEY GLASS SHOP 5202.80, ONE CALL CONCEPTS 6.00, QUILL.COM 104.99, CENTRAL GROCERY 13.46, FORMAN GOLF ASS 736.51, FORMAN PARK BOARD 2209.52, BOPP LAW OFFICE 500.00, SARGENT COUNTY AUDITOR 847.62, SARGENT COUNTY TELLER 343.84, FERGUSON WATERWORKS 982.74, DAKOTA PLAINS 956.76, DICKEY RURAL 515.36, OTTER TAIL POWER 3763.01, JP MORGAN CHASE 1690.69.

The meeting was adjourned at 7:45 p.m. Next regular Council meeting is scheduled for July 17<sup>th</sup> @ 6:00 p.m.

Kevin Bopp, Mayor  
Alicia Thompson, City Auditor  
Publish July 25, 2025

**NORTH SARGENT SCHOOL PUBLIC  
SCHOOL DISTRICT NO. #3  
REGULAR MEETING  
JUNE 16, 2025**

President Kris Beck called the **Regular Monthly Meeting** of the North Sargent Public School District #3 to order at 7:55 p.m. in the NS Board Room. Board members Kris Beck, Chris Mathias, Derrick Hansen, Sean Anderson and Zachary Johnson were present. Also present were Supt. Moser and Business Mgr. Donna Anderson.

Motion to adopt the agenda as amended with pool busing added. Mathias/Hansen. All in favor, motion carried.

Motion to approve the minutes of May 12, 2025, regular meeting. Johnson/Anderson. All in favor, motion carried.

**Delegations:** None.

**Business**

**Manager's/ Superintendent's Reports:**

Business Manager Anderson presented the monthly financial reports on funds 01, 02, 03, 05 and 06.

Supt. Moser reported on general fund expenditure history, transportation, SRSA, the bathroom project, special education, music teacher and title reorganization.

Motion to approve the Business Manager and Superintendent's reports. Hansen/Anderson. Voting aye: Hansen, Johnson, Anderson, Mathias, Beck. Voting nay: none. All in favor, motion carried.

Motion to pay bill list totaling \$512,673.77. Mathias/Johnson. Voting aye: Hansen, Johnson, Anderson, Mathias, Beck. Voting nay: none. All in favor, motion carried.

Bills:

A W DIESEL SERVICE INC. \$1,756.81  
AFLAC 1,239.24  
AMAZON.COM 58.52  
ANDERSON, DONNA 132.00  
BJOREM SPEECH 138.05  
BLUE CROSS BLUE SHIELD ND 17,319.40  
CASEY'S BUSINESS ADVANTAGE 1,377.99  
CITY OF GWINNER 572.32  
COMPUTER EXPRESS 24,749.75  
DACOTAH PAPER CO. 1,184.48  
DIETZ, CYNTHIA 100.00  
DRN READITECH 500.51  
EDUCATION STANDARDS & PRACTICE 140.00  
GROTBORG ELECTRIC INC 126.13  
HANSANA, REBECCA 100.00  
HANSEN LUMBER & HARDWARE 358.35  
HEIMBUCH, KATHERINE 100.00  
HORACE MANN 20.00  
HORIZON ENTERTAINMENT, LLC 7,875.00  
JOHNSON, BETTY 129.20  
JOHNSON, LINDA 125.00  
LEQUIRE, BETH 140.00  
MARCO TECHNOLOGIES LLC 1,819.47  
MATHIAS, SANDY 125.00  
MONTANA-DAKOTA UTILITIES 658.63  
MOSER, ANGELA 100.00  
ND SMALL ORGANIZED SCHOOLS 500.00  
NOGOWSKI, TARA 265.20  
OFFICE DEPOT 62.49  
OLD PURPLE COW 131.53  
ORN, LINDY 140.40  
OTTER TAIL POWER COMPANY 5,514.91  
QUEEN, KADE 8.98  
RICHLAND PUBLIC HIGH SCHOOL 55.06  
SANFORD HEALTH OCCUPATIONAL MEDICINE 230.00  
SARGENT CENTRAL PUBLIC SCHOOL 96.30  
SARGENT COUNTY TELLER, THE 939.46  
SCHMITT MUSIC 24.25  
STOCK GROWERS BANK 22.94  
TEAL'S MARKET 424.74  
TIME MANAGEMENT SYSTEMS 50.40  
TOTENHAGEN, LAURIEANN 132.00  
TUFTY, DEBRA 125.00  
UTECHT, GINGER 125.00  
VILLAGE FAMILY SERVICE CENTER, THE 2,666.00  
WAGeworks, INC. 60.00  
WALMART.COM 199.04  
WALOCH-JOHNSON INSURANCE INC 7,680.00  
ZETOCHA, MAR LYNN 132.00  
JUNE PAYROLL 432,142.22

**Committee Reports:** None.

**Principal Reports:** None.

**Unfinished/Old Business:**

Discussion was held on the activity center floor. Supt. Moser suggested forming a committee of 4 or 5 members for the design and color. Revisit the quotes that were received two years ago to help with the bidding and design process.

**New Business:**

Motion to approve the District Pupil Membership Report. Hansen/Mathias. Voting aye: Hansen, Johnson, Anderson, Mathias, Beck. Voting nay: none. All in favor, motion carried.

Motion to hire Emma Waloch as Fourth Grade Teacher. Mathias/Johnson. Voting aye: Hansen, Johnson, Anderson, Mathias, Beck. Voting nay: none. All in favor, motion carried.

Action on the music contract with Sargent Central was tabled.

Motion to hire Alannah Beck as Assistant Volleyball Coach. Hansen/Anderson. Voting aye: Hansen, Johnson, Anderson, Mathias, Beck. Voting nay: none. All in favor, motion carried.

**Topics of Discussion:**

Discussion was held on work agreement salaries. Work agreements will follow the base they started on plus the year of experience rate in the master agreement. The former ESSER grant reporting stipend will be added back to the business manager salary for continued additional duties.

The July annual meeting is scheduled on July 17<sup>th</sup> and 6:00 p.m.

Motion to adjourn meeting. Mathias/Hansen. All in favor, motion carried.

The meeting adjourned at 9:15 p.m.

Donna Anderson, Business Manager  
Kris Beck, President  
Publish July 25, 2025

**NORTH SARGENT SCHOOL PUBLIC  
SCHOOL DISTRICT NO. #3  
SPECIAL CANVASSING MEETING MEETING  
JUNE 16, 2025**

President Kris Beck called the **Special Canvassing Meeting** of the North Sargent Public School District #3 to order at 7:47 p.m. in the North Sargent School boardroom. Members Kris Beck, Chris Mathias, Derrick Hansen, Sean Anderson and Zachary Johnson were present. Also present was Supt. Moser and Business Mgr. Donna Anderson.

The canvassing was held for June 3, 2025, School Board Election results.

Motion to approve the election results of Area 2, with **Andrew Greenmyer** receiving the most votes and is hereby declared elected to the North Sargent School Board for a term of three years. Johnson/Anderson. Voting aye: Hansen, Johnson, Beck, Anderson, Mathias. Voting nay: None. All in favor, motion carried.

Motion to approve the election results of Area 5, with **Lucas Jacobson** receiving the most votes and is hereby declared elected to the North Sargent School Board for a term of three years. Mathias/Hansen. Voting aye: Mathias, Hansen, Johnson, Beck, Anderson. Voting nay: None. All in favor, motion carried.

Motion to approve the election results whether, or not, to publish the minutes in the official newspaper. With the majority of all votes cast **for publication** of the minutes, the question of publishing the minutes is hereby declared carried. Hansen/Johnson. Voting aye: Anderson, Mathias, Hansen, Johnson, Beck. Voting nay: None. All in favor, motion carried.

Motion to adjourn the special canvassing meeting. Anderson/Mathias. All in favor, motion carried.

Meeting adjourned at 7:49 p.m.

Donna Anderson, Business Manager  
Kris Beck, President  
Publish July 25, 2025

YOUR  
AD  
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The  
Sargent  
County

Teller