

CITY OF MEDORA
COUNCIL Proceedings

City of Medora
Minutes of Regular Meeting
June 3, 2025
(Subject to Council review
and approval)

Meeting was called to order at 7:00pm by Mayor Derwin Zuroff. Present were Council Members Tracy Sexton, Douglas Ellison, Clarence Sitter, Administrator Ivy Maus, City Engineer Shannon Hewson, and City Attorney Sandra Kuntz.

Minutes from May 6, 2025 were reviewed Sitter made a motion to approve the minutes from May 6, 2025, Ellison seconded. Motion passed unanimously. Johnson abstained from voting due being absent from meeting on May 6, 2025.

Department Reports
City Engineer Shannon Hewson – requested approval to move forward with submitting the “Construction” funding application, council agreed it is important to continue the application process so they have guidance on how to move forward. Hewson updated on other items/projects that are currently being worked on.

City Attorney Report – City Attorney Sandra Kuntz addressed the first reading of the change to our signage ordinance 02-2025 incorporating bullets about digital and electric signs. Sitter made a motion to approve the second reading

with those changes, Sexton seconded. Motion passed unanimously.

Kuntz addressed City Ordinance 03-2025, she stated there were three areas within our ordinances that needed amendments. Discussion followed. Ellison made a motion to approve the first reading of City Ordinance 03-2025, Johnson seconded. Motion passed unanimously.

Ambulance Report – A written report was provided.

Police Department Report – A written report was provided.

Public Works Report – Sexton made a motion to approve getting heat in the public restrooms, Sitter seconded. Motion passed unanimously.

MCC Report – MCC Director Olivia Kudrna presented her report to the board. Kudrna presented the 3 bids to council for the 9 council tables, the Vulcan Range Stove, and Vulcan Grid-dle.

Council decided to hold off on taking the bid for the council tables and continue to leave those available to the public to bid on. Sexton made a motion to accept the bids for the griddle and the stove, Ellison seconded. Motion passed unanimously.

City Auditor’s Report – A written report was provided.

Old Business
DOT Pacific Avenue Proj-

ect Update – Mike Njos Project Engineer for Civil Science provided a written update on Pacific Ave Construction Project. Sexton expressed concerns with people getting confused with the construction on the roundabout. Discussion followed. Njos stated he would look into finding a solution.

TRMF West Development – City Attorney Sandra Kuntz expressed concerns with the first draft to the development agreement with Theodore Roosevelt West Development. Discussion followed.

New Business
Catholic Church Request

– Clarence Sitter requested to continue using the Schafer Auditorium in the Medora Community Center for the St. Mary’s Catholic Church service on Saturdays, they would be using from approximately Memorial Day to Labor Day. Sexton made a motion that they allow them to continue using it as they have in the past, Johnson seconded. Motion passed unanimously.

Kyle Smith DSU Todd Corneil Scholarship – Kyle Smith presented that on behalf of Dickinson State a tribute scholarship is being established at the DSU Heritage Foundation. Kyle shared some kind words on behalf of our former Mayor Todd Corneil and his many public service years to the City of Medora. Stated on behalf of friends that have come together to establish a special gift, they invite the Medora Community to join them in remembering

Todd and making it a gift to support this scholarship.

Tracy Tsu – Sitter made a motion to allow for the additional pickup spot by Old Time Photo and, Ellison seconded. Motion passed unanimously.

Gaming Site Authorization Home on the Range – Sexton made a motion to approve the Gaming Site Authorization for Home on the Range, Sitter Seconded. Motion passed unanimously.

Local Gaming Permit 25-03 – Ellison made a motion to approve the Local Gaming Permit 25-03, Johnson seconded. Motion passed unanimously.

Zoning Permit 2024-40 Boots Bar & Grill – Ellison stated that at the last meeting it was requested that Boots Bar & Grill bring a new zoning application reflecting the construction, which they did, and that was addressed last month at the May 20th meeting. Zoning approved the new construction, and sent application 2024-40 back to city council for the penalty phase.

Discussion followed. Ellison made a motion for \$1,000 fine to the zoning permit 2024-40 Boots Bar & Grill, Johnson seconded. Motion passed with 3 votes in favor and 1 against.

Miscellaneous Business

Sitter updated the board on where there at with the opening of the Medora Swimming Pool and an update on the construction of the pool shelter. Discussion followed.

Financial Statements
AT&T Mobility 820.78

ROUGH RIDER	ELECTRIC
COOP, INC	2370.57
ROUGH RIDER	ELECTRIC
COOP, INC	1970.36
ROUGH RIDER	ELECTRIC
COOP, INC	41.00
RTC Networks	804.53
RTC Networks	151.54
City of Dickinson	241.47
G&G GARBAGE	1618.10
SOUTHWESTERN DISTRICT	
HEALTH UNIT	50.00
Dept of Environmental Quality	
.....	174.78
PACE	6997.40
HAWKINS, INC.	1536.87
FAST INITIAL RESPONSE	
SYSTEMS & T	118.93
MENARDS-DICKINSON	
.....	207.54
DRS Enterprises L.L.C.	
.....	21233.05
BILLINGS CO AUDITOR	
.....	369.40
STEIN’S, INC.	329.37
CHILLER SYSTEMS, INC.	
.....	8149.95
ITD	73.75
Superior Spas & Water, LLC ...	
.....	82.36
Eric Nikiforoff	218.00
AF SERVICES LLC	205.00
LAWSON PRODUCTS, INC.	
.....	1242.50
Legal Edge Solutions, PLLC.	
.....	2100.00
NEWBY’S ACE HARDWARE	
.....	507.89
Vendor not on File 962 VES-	
TIS	272.15
BLUE HAWK AUDIO	669.99
MOTOROLA SOLUTIONS, INC	
.....	5090.27
Bobcat of Dickinson	70.70
FAST INITIAL RESPONSE	
SYSTEMS & T	306.69

RUDY’S LOCK & KEY ..	439.00
JOHNSON CONTROLS	
.....	2163.65
PATRIOT FIRE & SAFETY INC.	
.....	1317.76
Dell Beach	51.25
STEFFAN SAW AND BIKE	
.....	283.92
GOLVA REPAIR	961.00
GS Publishing, LLC	664.20
SOUTHWEST WATER AU-	
THORITY	58.58
LOGO MAGIC	346.500
791 FIRST STATE BANK	
.....	97.59
BOSS OFFICE PRODUCTS ...	
.....	769.99
MENARDS-DICKINSON	
.....	24.42
FARMERS UNION	432.35
Payroll for May	\$33,800.82

Payroll, Claim Vouchers
Financials – review and approval. Ellison made a motion for approval of the financials, Sexton seconded. Motion passed unanimously.

Deadline for Zoning Applications is Friday May 6, 2025 @ 12:00pm, Zoning meeting on Tuesday June 17, 2025 @ 6:00pm. Deadline for Council Agenda items Friday June 20, 2025 @ 12:00pm, Next Council Meeting Tuesday July 1, 2025 @ 7:00pm.

/s/ Derwin Zuroff
Derwein Zuroff, Mayor
/s/ Ivy Maus
Ivy Maus, Auditor
Published June 12, 2025

Community Calendar

Friday, June 13

Bone Builders at the Belfield Senior Center, 10:30 a.m.

Train Dominoes at the Belfield Senior Center, 12:30 p.m.

Belfield Inert Pile, 3:00 p.m. - 6:00 p.m.

Saturday, June 14

Belfield Inert Pile, 10:00 a.m. - 3:00 p.m.

Monday, June 16

Bookmobile at DeMores Schook in Medora, 9:30 a.m. - 4:00 p.m.

Bone Builders at Belfield Senior Center, 10:30 a.m.

Train Dominoes at Belfield Senior Center, 12:30 p.m.

Tuesday, June 17

Medora City Zoning at Medora Community Center, 6:00 p.m.

Wednesday, June 18

Bookmobile at Prairie School, Fairfield, 9:30 a.m. - 4:00 p.m.

Strength & Balance Exercises at Belfield Senior Center, 10:30 a.m.

Belfield Intert Pile open, 3:00 p.m. - 6:00 p.m.

Billings County Rural Fire Protection District Board at Medora Fire Station, 7:30 p.m.

Thursday, June 19

Bookmobile at South Main Street, Belfield, 1:00 p.m. - 2:30 p.m.

If you have an event you would like to add to our weekly schedule, email it to bcp@gpublishing.net

NOTICE OF ZONING HEARING

The Billings County Planning & Zoning Commission will hold a regular meeting on Thursday, June 26, 2025 at 1:00 PM in the Commissioner’s Room at the county courthouse, to consider recommending to the Board of County Commissioners the approval or denial of the following items:

Applications:
2025-18 SJA Properties LLC: Application for a Conditional Use Permit to operate a 2-bedroom short-term rental with a maximum occupancy of 7 persons on a 4.99 acre tract in the NE1/4NE1/4NE1/4 section 34-140-102 (3516 East River Rd). Property is zoned Residential.

The board will also review any zoning applications submitted to the zoning department for projects within the Medora Area Plan boundary prior to the final review and administrative approval by the zoning director at the meeting.

Other business:
•Discuss recommendations for amending the Billings County Zoning Ordinance on housing related topics.
Standing agenda items:

•TRMF Project Updates
•The board will also address potential & pending zoning violations and recommend any action needed by the Zoning Director, State’s Attorney, or Board of County Commissioners.
General meeting information:

•Applications and ordinances are available for review during regular office hours at the Billings County Courthouse. If special accommodations are needed, please notify the auditor so that appropriate aids may be made available.

•To attend the meeting remotely via TEAMS, please see the meeting notice posted in the calendar on the Billings County website at <https://www.billingscountynynd.gov/> for instructions.

Dated at Medora this 9th day of June, 2025.
Stacey Swanson, Zoning Director

Published June 12 & 19, 2025

Medora Musical Opening Night



photos | Medora Musical Facebook page

HELP
WANTED

Do you want more coverage from “home”?
We are looking for writers/reporters to help cover the communities of Belfield and Medora.
To apply, email jill@gspublishing.net or call Jill at 701-584-2900

Billings County
PIONEER

DID YOU KNOW...

94% of North Dakotans say local newspapers are the **most trusted** source for news and Public Notices!