

MINUTES							
Board of City Commissioners							
July 8, 2025 6:00 pm CT							
City Hall & GoToMeeting Williston, North Dakota							
1. Roll Call of Commissioners and Pledge of Allegiance				135189	RUNNINGS SUPPLY, INC	\$630.50	07/02/25
COMMISSIONERS PRESENT: Lucas Gjovig, Brad Bekkedahl, Victoria Siemieniewski, James Bervig, Howard Klug				135190	RYAN MOTORS	\$2,177.20	07/02/25
COMMISSIONERS ABSENT: None				135191	S&L CLEANING SERVICE LLC	\$7,350.00	07/02/25
City Attorney: Taylor Olson				135192	SAMUEL BAUER	\$91.00	07/02/25
OTHERS PRESENT: Josilyn Bean, RJ Benth, Kenny Bergstrom, Rodney Dickerson, Anthony Dudas, Kent Jarcik, David Juma, Amy Kreuger, Karen Larson, Mitch Melberg, Anna Nelson, Mark Schneider, Lisa Weidner, Shawn Wenko				135193	SANITATION PRODUCTS	\$1,213.41	07/02/25
2. Consent Agenda				135194	SARA SCOVEL-HEFTY	\$767.02	07/02/25
A. Administration				135195	SHERWIN WILLIAMS CO	\$214.45	07/02/25
1) Approval of Minutes - June 24, 2025				135196	SHIRTWORX	\$14.00	07/02/25
2) Business Licenses				135197	SIGN SOLUTIONS USA, LLC	\$220.19	07/02/25
3) Request for a Public Hearing at the July 22, 2025, Board of City Commissioners Meeting for the Great Northern Event Center				135198	SOLOTEK INC.	\$3,909.54	07/02/25
a. Great Northern Events				135199	STEIN'S, INC	\$184.20	07/02/25
b. The Mustang Room				135200	SUNDRE SAND & GRAVEL, INC.	\$6,341.82	07/02/25
c. 202 Brix				135201	TERAFLEX GROUP LLC	\$2,500.00	07/02/25
4) Street Closure Requests				135202	THE LINE GUYS LLP	\$3,645.00	07/02/25
a. Williston Downtowners Association – Main Street Market				135203	TRACTOR & EQUIPMENT CO.	\$17,216.51	07/02/25
b. Converge Community Worship Festival				135204	TRAILER & TRUCK EQUIPMENT	\$9,716.43	07/02/25
B. Auditor and Finance				135205	TRI-COUNTY GLASS	\$392.00	07/02/25
1) Accounts, Claims, and Bills – June 19-July 2, 2025				135206	TRIANGLE ELECTRIC	\$5,572.99	07/02/25
Check #	Payee	Amount	Date	135207	ULINE SHIPPING SUPPLY SPECIALISTS	\$4,542.70	07/02/25
135051	DARON SUITER	\$400.00	06/24/25	135208	UNITED TACTICAL SYSTEMS, LLC	\$1,600.00	07/02/25
135052	WILLISTON PARK DISTRICT	\$862,676.35	06/25/25	135209	US Customs and Border Protection	\$107.00	07/02/25
135053	JEREMY SANCHEZ	\$1,333.37	06/25/25	135210	VERIZON WIRELESS	\$303.30	07/02/25
135054	FEDEX	\$147.50	06/25/25	135211	VESSCO, INC.	\$150.00	07/02/25
135055	INGENUITY RM, LLC	\$1,258.55	06/25/25	135212	VESTIS SERVICES, LLC	\$1,984.35	07/02/25
135056	MONTANA DAKOTA UTILITIES	\$44,343.54	06/27/25	135213	VISA	\$8,631.21	07/02/25
135057	SHANE CUI	\$300.00	06/27/25	135214	WALLWORK TRUCK CENTER	\$390.00	07/02/25
135058	CLERK OF DISTRICT COURT	\$400.00	06/27/25	135215	WEX BANK	\$4,480.50	07/02/25
135059	CLERK OF DISTRICT COURT	\$400.00	06/27/25	135216	WHITEOUT PAINTING	\$28,690.00	07/02/25
135060	CLERK OF DISTRICT COURT	\$100.00	06/27/25	135217	WILLIAMS COUNTY TREASURER/RECORDE	\$200.00	07/02/25
135061	CLERK OF DISTRICT COURT	\$100.00	06/27/25	135218	WILLISTON COMMUNITY LIBRARY	\$60.00	07/02/25
135062	CLERK OF DISTRICT COURT	\$400.00	06/27/25	135219	WILLISTON HERALD	\$1,418.64	07/02/25
135063	CLERK OF DISTRICT COURT	\$400.00	06/27/25	135220	WILLISTON TIRE CENTER	\$868.56	07/02/25
135064	CLERK OF DISTRICT COURT	\$400.00	06/27/25	Voucher Total: \$4,221,055.35			
135065	CLERK OF DISTRICT COURT	\$400.00	06/27/25	Payroll Total: \$1,649,061.35			
135066	CLERK OF DISTRICT COURT	\$400.00	06/27/25	Grand Total: \$5,870,116.70			
135067	CLERK OF DISTRICT COURT	\$400.00	06/27/25	# of Checks: 571			
135068	CLERK OF DISTRICT COURT	\$400.00	06/27/25	C. Development Services			
135069	CLERK OF DISTRICT COURT	\$400.00	06/27/25	1) Contractor Licenses			
135070	CLERK OF DISTRICT COURT	\$400.00	06/27/25	D. Engineering			
135071	CLERK OF DISTRICT COURT	\$400.00	06/27/25	E. Economic Development			
135072	SHANE RANDALL	\$200.00	06/27/25	1) Commercial Real Estate Purchase Agreement – Lots 17 and 18R, Block 1, Monroe Subdivision (Resolution 25-015)			
135073	ACME TOOLS	\$2,061.68	06/30/25	F. Human Resources			
135074	INTEGRITY HOME BUILDERS LLC	\$3,000.00	07/01/25	1) Resolution 25-016 NDPERS Public Safety Defined Benefit Retirement Plan			
135075	3D SPECIALTIES	\$1,675.00	07/02/25	G. Authorization to Advertise for Bids			
135076	ACE HARDWARE & FLOORING	\$411.35	07/02/25	1) Request to Advertise for Bids – 2025 Gene Emery Building Re-Roof			
135077	ACME TOOLS	\$109.34	07/02/25	Motion by Bekkedahl seconded by Siemieniewski to approve the Consent Agenda as presented.			
135078	ADB SAFEGATE AMERICAS, LLC	\$276.11	07/02/25	UNANIMOUS BY VOICE VOTE			
135079	AGRI INDUSTRIES, INC.	\$899.89	07/02/25	3. Public Hearings			
135080	ALEX AIR APPARATUS LLC	\$665.06	07/02/25	A. Zone Change Application from M-1: Light Industrial to C-2: General Commercial for the South 30' of Lot 17, Block 1, Monroe Subdivision – City of Williston			
135081	AMAZON CAPITAL SERVICES	\$529.01	07/02/25	Lisa Weidner: Staff Planner			
135082	AMERICAN RED CROSS	\$207.00	07/02/25	A Zone Change Application for the south 30-feet of Lot 17, Block 1 in the Monroe Subdivision from M-1 Light Industrial to C-2 General Commercial. The Monroe Subdivision is located at the northeast corner of Hwy-2 & 26th Street West and is comprised of commercial, retail and industrial land uses. The City of Williston currently owns Lot 17, which is vacant lot with no existing improvements on-site.			
135083	ARCTIC BLAST OF GRAND FORKS, INC.	\$210.00	07/02/25	An Administrative Review plat was recently approved by the Development Review Committee (DRC) for a rearrangement of Lots 16, 17 & 18, which will coincide with the proposed Zone Change application and future sale of the property. The Zone Change application was proposed to accommodate a future Quick- Service Restaurant proposal for Lot 18 of the Monroe Subdivision. The adjacent parcels to the west are occupied by commercial establishments and zoned C-2 General Commercial; therefore, the Zone Change			
135084	ARFF Specialists	\$6,250.00	07/02/25	application would be compatible with the adjacent land uses and zoning classifications.			
135085	BALCO UNIFORM CO., INC.	\$632.13	07/02/25	President Klug then opened the floor for a public hearing. He called the public hearing for the second time.			
135086	BANK OF NORTH DAKOTA	\$26,589.68	07/02/25	He then called for a third time asking if anyone needed to speak, hearing none he closed the public hearing.			
135087	BASARABA'S EXCAVATING & DIRT WORK	\$212,517.00	07/02/25	Motioned by Siemieniewski seconded by Gjovig to approve the zone change application for the south 30-feet of Lot 17 in the Monroe Subdivision from M-1 Light Industrial to C-2 General Commercial.			
135088	BASIN PRINTERS, INC.	\$1,669.00	07/02/25	AYE: Gjovig, Bekkedahl, Siemieniewski, Bervig, Klug			
135089	BATTERIES PLUS BULBS,	\$418.15	07/02/25	NAY:			
135090	BJARNE LODGE # INC BUILDING COR	\$7,500.00	07/02/25	ABSTAIN:			
135091	BONNIE & CLYDE PEST CONTROL, LLC	\$150.00	07/02/25	B. Zone Change Application from R-1: Single Family Residential to C-2: General Commercial for Lots 3, 4, and 5, EX STATE, Block 1, Longview Addition – City of Williston Parks and Recreation			
135092	BOOK SYSTEMS, INC.	\$1,019.00	07/02/25	Kent Jarcik: City Planner			
135093	BORDER STATES Industries, INC	\$734.48	07/02/25	The proposal is to rezone the property to C-2: General Commercial to allow for a future mini golf course. The properties are located in the southeast corner of West Dakota Parkway and 18th Street West.			
135094	BOSS OFFICE PRODUCTS	\$1,523.74	07/02/25	These properties are currently vacant. The property was originally one of six residential Lots as part of the Knoll Crest Subdivision south of 18th Street. The properties later becoming a portion of Lots Lot 1-5, Block 1 of the Longview Addition. This Block was further reduced when additional right of way was required for the 18th Street connection and grade separation crossing with West Dakota Parkway.			
135095	BOUND TREE MEDICAL	\$1,954.28	07/02/25	This area is surrounded by West Dakota Parkway to the west, 18th Street to the north, 9th Avenue NW to the south, and Davidson Drive to the east. The area is no longer a potential residential neighborhood and there are no residences in this area. A future plat is intended to join these properties with other Park District Lots for the mini golf course and Williston Water World. The remainder of this area will be owned			
135096	BRAATEN PLUMBING, INC	\$440.51	07/02/25	by the School District and contains the football field and Wilkinson Elementary School.			
135097	BURNS & MCDONNELL ENGINEERING CO.	\$46,180.50	07/02/25	President Klug then opened the floor for a public hearing. He called the public hearing for the second time.			
135098	C & D WATER SERVICES	\$114.00	07/02/25	He then called for a third time asking if anyone needed to speak, hearing none he closed the public hearing			
135099	CALEB ERICKSON	\$38.39	07/02/25	Motioned by Bekkedahl seconded by Siemieniewski to approve the zone change from R-1: Single-Family Residential to C-2: General Commercial for a portion of Lots 3,4,5 Except State R.O.W., Block 1 Longview Addition.			
135100	Capital One Commercial	\$33.59	07/02/25	AYE: Gjovig, Bekkedahl, Siemieniewski, Bervig			
135101	CARQUEST	\$65.53	07/02/25	NAY:			
135102	CENTER POINT LARGE PRINT	\$73.50	07/02/25	ABSTAIN: Klug			
135103	CENTRAL SPECIALTIES, INC	\$651,124.49	07/02/25	4. Public Comment			
135104	CITY OF WILLISTON	\$24,837.99	07/02/25	5. Bid Openings			
135105	CITY OF WILLISTON	\$28,455.50	07/02/25	A. XWA Cleaning RFP Selection			
135106	CITY OF WILLISTON	\$11,963.31	07/02/25	Anthony Dudas: Airport Director			
135107	COMPLETE TRACK WORKS, INC.	\$6,639.08	07/02/25	The Airport advertised a request for proposals (RFP) to clean the commercial terminal at XWA and opened this on May 30, 2025. The selected respondent will be responsible for maintaining overall cleanliness and general custodial maintenance in the commercial terminal 365 days a year. The proposed initial term of the agreement is three years with one option term for an additional three years.			
135108	CORE & MAIN LP	\$150,917.79	07/02/25	We received two proposals for the terminal cleaning contract. One from GDI Integrated Facility Services and one from Nakota Clean. GDI currently provides these services for XWA.			
135109	CRAIG'S SMALL ENGINE REPAIR	\$3,554.70	07/02/25	The scoring committee included the airport administrative staff. Through this evaluation, GDI Integrated Facility Services scored 95/100 while Nakota Clean scored 59.5/100. GDI completed all proposal requirements, including all necessary documentation and bid bond. GDI attended the non-mandatory pre-bid meeting and toured the facility to confirm understanding of the requested services. Nakota Clean did not provide all requested information or a bid bond in their proposal.			
135110	CREATION CARPETS OF ND, LLC	\$5,088.50	07/02/25	Other items that contributed to the scoring determination include a significantly different number of man-hours estimated per month. GDI will provide 766 man-hours, primarily during the day, while Nakota Clean proposed 554, primarily overnight. Additionally, GDI's references include similar clients to XWA. Nakota Clean's references are primarily focused on small commercial and retail spaces that are cleaned overnight when no public traffic is present.			
135111	DACOTAH PAPER CO.	\$160.17	07/02/25	However, GDI's cost proposal for 2026 is \$29,619.26, or \$355,431 per year. This is the same amount we currently pay in 2025. Nakota Clean's cost proposal is \$12,771.00, or \$153,252 per year.			
135112	DAKOTA DIESEL	\$435.52	07/02/25	Overall, GDI has provided a very high level of service to our facility since opening, and their proposal provides a clear understanding of our needs to maintain a first-class facility, 365 days per year. While Nakota Clean provided a lower cost proposal, all other metrics of the scoring criteria highlight that GDI will provide the level of service needed.			
135113	DAKOTA SUPPLY GROUP	\$1,243.61	07/02/25	Bringing these services in-house was also evaluated with the assistance of Human Resources. Based on existing contract staff, we would need to hire four full-time facilities personnel to maintain the same level of service. Based on wages of other similar positions in the City, this would cost more than \$370,000 annually.			
135114	DAN'S TIRE SERVICE	\$8,229.77	07/02/25	Motioned by Siemieniewski seconded by Bekkedahl to approve GDI Integrated Facility Services for XWA cleaning services and request authorization to negotiate a 1-3-year agreement contingent upon City Administrator review and approval.			
135115	DELL MARKETING L.P.	\$1,392.59	07/02/25	AYE: Gjovig, Bekkedahl, Siemieniewski, Bervig, Klug			
135116	EARNEST THEETGE	\$252.00	07/02/25	NAY:			
135117	ELECTRIC & MAGNETO, INC.	\$91.19	07/02/25	ABSTAIN:			
135118	EMRY'S LOCKSMITHING	\$164.00	07/02/25	B. XWA Commercial Parking Lot Expansion			
135119	ERIC CULLOP	\$198.36	07/02/25	The Airport opened bids for the gravel parking expansion for 150 additional spaces on July 1, 2025. The airport was over capacity during the Christmas holiday and was just 10 vehicles short of capacity over Memorial Day weekend. With increased flights from United and Delta and Sun Country resuming their seasonal service in September, we will likely be well over existing capacity moving into the fall. The project is intended to be completed by the end of October.			
135120	FIRST ARRIVING IO, INC.	\$3,336.53	07/02/25	Fortunately, the City of Williston Engineering department was able to find time to assist in the development of the plans and specifications for this project, as well as support the bidding process. This saved the City approximately \$100,000 in contract services. The design is intended to prepare this area for future paving when activity warrants and funding is available. The budget for this project is \$750,000 based on previous engineering estimates.			
135121	FLEXIBLE PIPE TOOLS & EQUIPMENT	\$781.35	07/02/25	After a full review of the 4 bids received, 3 Forks Services is the low bid in the amount of \$424,128.00. Due to the favorable bids received, I request authorization to work with the City Engineer and City Administrator to expand this project to accommodate additional overflow parking in the corners of the expansion area while remaining under the original budgeted project amount of \$750,000.			
135122	FOREMOST PROMOTIONS	\$1,884.00	07/02/25	Motioned by Bekkedahl seconded by Siemieniewski to approve and award 3 Forks Services in the Amount of 424,128.00 to prep a gravel overflow airport at XWA.			
135123	FORT UNION SUPPLY & TRADE	\$367.65	07/02/25	AYE: Gjovig, Bekkedahl, Siemieniewski, Bervig, Klug			
135124	FURUSETH LAW FIRM, PC	\$1,100.00	07/02/25	NAY:			
135125	FUSION FABRICATION INC	\$77.50	07/02/25	ABSTAIN:			
135126	GALLS, LLC	\$2,555.65	07/02/25	6. Ordinances			
135127	GDI SERVICES, INC.	\$29,600.78	07/02/25	A. Ordinance 1166 – Extending and Re-enacting the 1% Sales and Use Tax for the Williston Parks and Recreation District (WPRD) (First Reading)			
135128	General Code, LLC	\$2,935.00	07/02/25	City Attorney Olson:			
135129	GOOSENECK IMPLEMENT	\$78.33	07/02/25	This is the first reading, we are not considering a joint powers agreement today. I can answer any questions if you have them.			
135130	GRAINGER	\$3,115.77	07/02/25	Motioned by Bekkedahl seconded by Bervig to approve and adopt Ordinance No. 1166 which permanently extends and reenacts the one-percent (1 %) sales and use tax dedicated to the Williston Parks & Recreation District, and to direct the City Finance Director and City Auditor, immediately upon approval, to file a certified copy of the ordinance with the North Dakota State Tax Commissioner and to complete all necessary steps for codification, publication, and implementation."			
135131	GRAND FORKS FIRE EQUIPMENT LLC	\$4,270.04	07/02/25	AYE: Gjovig, Bekkedahl, Siemieniewski, Bervig, Klug			
135132	HANDY ANDY'S NURSERY	\$5,225.00	07/02/25	NAY:			
135133	HAWKINS, INC.	\$40,833.14	07/02/25	ABSTAIN:			
135134	HEIMAN FIRE EQUIPMENT, INC.	\$4,263.88	07/02/25	7. Petitions, Communications, and Remonstrances			
135135	HILL ENTERPRISES LLC	\$435.28	07/02/25	A. Theodore Roosevelt Expressway Update			
135136	HORIZON RESOURCES	\$7,849.13	07/02/25	<			