

Public Notices

NECHE CITY COUNCIL DECEMBER 16, 2024

A regular meeting of the Neche City Council was held in the council chambers on December 16, 2024, at 5:30 pm with city council members Mayor Stuart Symington, Jeff Hughes, and Jodi Bjornson.

Also present, are Larry DuBois, Joe Young, Holly Young, Marilee Ennis, Kent Trenbeath, Pam Gizinski, Barbie Deseyn, and Kevin Symington.

The meeting was called to order at 5:35 pm. December minutes were reviewed. A motion was made to approve the minutes by J. Hughes, and J. Bjornson seconded, and the roll call was in favor.

Invoices were reviewed. A motion was made to approve the invoices by J. Hughes, and seconded by J. Bjornson. Upon roll call, all in favor.

GENERAL CHECKING:	
Beginning Balance....\$73,402.32	
Deposits & Additions	
Pembina County CCD.....	\$265.14
State Aid State Treasury	
CCD.....	\$2,596.12
City Sales State Treasury	
CCD.....	\$5,369.23
Deposit.....	\$15,628.90
Cigarette State Treasurer.....	\$295.50
Deposit.....	\$25.50
Deposit.....	\$1,008.01
Deposit.....	\$8,350.00
Deposit.....	\$4,000.00
Interest Deposit.....	\$26.41

Checks & Withdrawals	
Verizon Wireless.....	\$102.07
DBT Card Joe's.....	\$324.42
CVR Industries.....	\$56.38
Polar Communications.....	\$6.94
DBT Card.....	\$86.88
Ottertail.....	\$76.36
Ottertail.....	\$35.53
Ottertail.....	\$41.48
Ottertail.....	\$42.00
Ottertail.....	\$58.09
Ottertail.....	\$91.44
Ottertail.....	\$117.86
Ottertail.....	\$269.12
Ottertail.....	\$688.53
Verizon Wireless.....	\$102.07
Carissa Burch.....	\$1,761.00
HDR Engineering.....	\$1,267.50
Cavalier Chronicle.....	\$188.79
Fleming, Dubois, Fleming.....	\$638.00
End of Month Balance..\$148,226.89	

UTILITY FUND:	
Beginning Balance.....\$33,193.76	
Deposits & Additions	
Deposit.....	\$2,309.64
Deposit.....	\$3,746.20
Neche ACH Payments.....	\$4,948.44
Deposit.....	\$2,430.34
Deposit.....	\$3,183.85
Deposit.....	\$2,156.46
Interest Deposit.....	\$2,965.90

Checks & Withdrawals	
DBT Card USPS.....	\$232.00
Chargeback.....	\$108.20
Joe Young.....	\$1,762.45
Chargeback.....	\$100.30
DBT Card USPS.....	\$11.16
Alerus.....	\$68.07
Alerus.....	\$68.07
Joe Young.....	\$1,762.45
Northeast Regional Water.....	\$4,876.82
Northdale Oil Inc.....	\$748.15
Electric Pump.....	\$900.00
Greenway Disposal.....	\$92.70
TeamLab.....	\$987.50
End of Month Balance.....\$-	

Highway Fund	
Beginning Balance.....\$20,519.26	
Highway State Treasury.....	\$2,624.69
Interest Deposit.....	\$4.29
Transfer to Loan 20747651.....	

(\$2,000.00)
End of Month Balance..\$18,443.19
After review, J. Bjornson motioned to utilize Black Mountain's bill pay option. The cost will come out of the general fund for one year. J. Hughes made a motion, roll call was in favor.

Discussion was held about the NSF (non-sufficient fund) fee. This has been tabled until next month. Attorney L. DuBois will bring to the next meeting an amended ordinance to potentially put into

effect.
Consideration was made to determine whether a raise was due for J. Young. After review, J. Hughes motioned to give J. Young a 5% raise, and J. Bjornson seconded. Upon roll call, all in favor.

Discussion was had about the renewal of the Payloader. Mayor S. Symington will negotiate the terms with the bank and will bring them to the next city council meeting.

K. Symington brought forth information about his son wanting to build a shop and how to go about doing so as it may need to be rezoned. He was informed that his son would need to submit a written request to the city council and go from there.

A motion was made by J. Bjornson to finalize the annexation regarding V. Arnot and J. Symington plats. J. Hughes seconded, roll call was in favor.

Tabled until next meeting, special election information for the open city council member seat.

J. Young presented an invoice for spraying the cattails around the lagoon. J. Bjornson made a motion, Jeff Hughes seconded. Upon roll call, all in favor.

Meeting adjourned at 6:30.
(January 29, 2025)
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The North Dakota Game & Fish Department announces the following summary of regulations and changes for the 2025 spring wild turkey hunting proclamation.

The season will run from Apr.12 through May 18. There are 8,547 licenses available in 21 open units. Bag limit is one bearded or male wild turkey. Unit 21 (Hettinger and Adams counties), which has been closed for several years, has been extended into units 44 and 06 to allow for more opportunities.

Deadline to apply is Feb. 12. Only residents are eligible. Apply online at www.gf.nd.gov. Licenses issued by weighted lottery.

A complete 2025 fall wild turkey proclamation is available from the NDGF Department, 100 North Bismarck Expressway Bismarck, ND 58501-5095, Ph: (701) 328-6300, or online at www.gf.nd.gov
(January 29, 2025)
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UNOFFICIAL PEMBINA CITY COUNCIL MINUTES JANUARY 14, 2025

Council Members Present: Mayor Fitzgerald, C Snitker, S Carattini, K Needham, A Huttunen. Absent: J Watts, K Norby.

Guests: G Koropatnicki, City Super; T Stoiber, City Auditor; R Fleming, City Attorney; B Eisenbeis, PVFD; Monty Flores, PVFD; Phil Hall (metal detector/holes being dug); Dustin Fanfulik, City Engineer; James Anderson (CaNDak), Betty Pelletier, Brian Hardy (State Museum), Zelda Hartje (County Museum), Tracy Foy (late); Paul Carattini (The Federal Building); Crystal Volk; Tanya Rivera.

Public Portion —

called to order at 6:00 pm:
-Paul Carattini: FPHS plans for Federal Building, looking for fundraisers, tenants, etc.

-Phil Hall: any information on preventing hole digging by metal detectorists? Fitzgerald working with State to get answer.

-Crystal Volk: Aren't apartments important? Updates on mosquito fees? Still working on it, City following ordinance put in place in 2021 with updated fee starting Sept. 2024 (\$2/unit for apartments and offices, per vacant lot as per tax rolls, and per residence/business as per tax rolls).

-James Anderson: Presented more info about the CaNDak event August 2, 3, and 9th. Dinner by Ambulance on 2nd, Breakfast by PVFD on 3rd, miscellaneous on 9th; street dance? Murder mystery event? Camping? Parking? 125 bicyclists coming; recommends 4H have a vending area about 30-40 miles out on route to earn \$ on 3rd and same on 9th when bicyclists on their way back in.

Close Public portion 6:22pm by Mayor Fitzgerald.

Regular Council Meeting —

called to order at 6:23pm by Mayor Fitzgerald:

-Changes to Agenda: table Building & Zoning Concerns, S Pembina Septics, Norby Concerns; Tanya's Tots discussion; City Insurance coverage tabled to next month; move CaNDak to front of meeting; Professional Building repairs, rents, tabled to next month. Motion by Snitker, 2nd by Needham to make changes to agenda; all ayes. Motion carries. Motion by Snitker, 2nd by Carattini to remove Community Center from agenda; all ayes; motion carries.

-Approval/Changes to December 9 and December 17, 2024, Meeting Minutes Motion by A Huttunen, 2nd by Needham to accept minutes; all ayes, motion carries.

-Cycling Across North Dakota (CaNDAK 501c3): Motion by Snitker, 2nd by A Huttunen to allow them to camp and tour the City; all ayes, motion carries. Approval to paint/mark the streets for the bicyclists by A Huttunen; 2nd by Snitker; all ayes; motion carries. Plenty of parking at campgrounds and surrounding area, also at Kneeshaw Circle. City is indemnified from any claims. Inclement weather protection: Federal Building; Community Center; Pavilion? Motion by A Huttunen, 2nd by Snitker for City to cover cost to pump septic before cyclists arrive, then again after the 9th; all ayes, motion carries. Stoiber to call septic pumping co. to come 7/31. Rec Board will leave portapotties available until 10th.

OLD BUSINESS:
-Valley Landfill— storage rent for truck received January 7— was for 2024-2025.

-222 W Rolette mosquito fees— billed according to ordinances—prior to 9/2024 \$1 per unit; after 9/2024 billed at \$2 per unit—no refund due. Also stated garage is same parcel as apartments—according to tax rolls, they are 2 separate parcels—Stoiber to check the Friday before each utility billing is run to look for consolidations of properties.

-231 N 3rd St stated 4 rooms rented in home should be counted as only 1 unit (4 rentals sb 4 mosquito fees per city ordinances), offices should not be charged (per city ordinances each should be charged); states multiple parcels should only be 2—according to tax rolls, he has 6 parcels now, so will remove 2 from UB (had 8 properties).

-155 S Cavalier St stated 4 monthly rentals and ok with 4 mosquito fees, then stated 4 daily rooms should not be charged mosquito fees; also 415 S 2nd St has only one unit completed so should only be charged 1 mosquito fee.

-Automated Water Meter Readers — 230 residences completed, 222 W Rolette changed to AMR.

COMMITTEE REPORTS:
-Rec Board— Minutes attached— Auditor, Mike, Jeff, and Al to be added to signature card—need budget for 2025.

-Ice Rink— no meeting— still need \$5000 to finish paying for tin project—need budget for 2025.

-Airport— Bank is making it so they don't show up as City Entity.

-4th of July Committee— have own FEIN and Bank is making it so they don't show up as City Entity.

-Cattfish Committee— no response, still using City FEIN— Snitker will follow up to get them independent.

-Cemetery— no meeting, Mayor & Auditor on signature card; checks, deposit slips, & records turned over to City Auditor— need someone to do minutes, fund raising, etc.— need budget— re-organizing.

-Library— minutes attached; Auditor and Mike on signature card— still need budget, checks & deposit slips (will get end of January as they're working on their mandated reports).

EMPLOYEE REPORT/CONCERNS:
-Greg:
-Truck Replacement— requested bids— motion by Snitker, 2nd by Carattini to get 2025 White Ford F350 W2B from Nelson Auto Center \$54,885; role call vote. Snitker, Needham, Carattini Ayes; A Huttunen Nay; motion carries. Cost to be split between Streets, Mosquito and Snow Removal; Stoiber to look into 5 year financing options.

-Stateside Electric Quote to R&R ramp and interstate lights to LED— getting 2 more bids, Stoiber working on grant— tabled to Feb meeting.

-TeamLab broadleaf spraying quote— motion by A Huttunen, 2nd by Snitker to approve; all ayes; motion

carries.
FIRE DEPARTMENT: No report— New fire fighters in training; PVD now fully staffed; M Flores new assistant chief; A Eisenbeis training captain.

-Radios ordered.

-Auditor has checks and deposit slips— need budget for 2025.

ENGINEER REPORT: - Dustin Fanfulik -Brought calendars and mapping.

-Lagoon project— meeting with facility operations about funding possibilities.

-City Engineer contract— Fleming to review and advise.

-City Insurance Coverage— Fleming to review and advise.

ATTORNEY UPDATE:

-More tow notices? Stoiber to say how she needs it done.

-MidContinental Lease? Motion by A Huttunen, 2nd by Snitker to go to \$15,000/year for the water tower lease. All Ayes. Motion carries.

-County Tax issues— By the time the City asked the County to make corrections, County was too far along in their processes to make the corrections; due to this, City didn't have an approved budget; of options presented, the one that makes the most sense is to approve and ratify the new amount, and create a CD for the adjustment. Motion by A Huttunen under protest as no other option to approve and ratify the new budget of \$173,930.40 general fund; \$4141.20 emergency fund; \$3312.96 cemetery; \$4141.20 rec board; \$1656.48 library; \$16,564.80 for capital improvements (lagoon); grand total of \$203,747.04; 2nd by Needham; all ayes; motion carries. Motion by A Huttunen, 2nd by Needham to put overage \$66,259.35 in CD until 2026; roll call vote: Needham, A Huttunen, Carattini ayes; Snitker, nay; motion carries. Stoiber to find CD.

UPDATE & BUSINESS:

-Mayor/ Mike Fitzgerald—

.....-Presented 2 letters of commendation for Stoiber.

UPDATE & BUSINESS:

-City Auditor/ Teri Stoiber—

.....-Dec 2024

Bills & Financials + cash balance report— includes year end balances and year end p&l.— motion to approve by Snitker, 2nd by Carattini; all ayes; motion carries.

PEMBINA, ND 12-2024 Financials:

IDENTIFI FIRE \$24.80; POLAR COMM \$120.85; CITY OF PEMBINA \$6,301.06; STOCK GROWERS \$22,254.39; CHALES OIL \$15.97; VINNYS SEPTIC SERVICE \$1,400.00; BORDERTOWN CONSTRUCTION, INC \$5,000; ICE RINK \$100; OTTER TAIL POWER \$269.81; PSN \$201.50; FEDERAL PROCESSING REGISTRY \$599; EFTPS \$4266.18; NDPERS \$1381.86; FUTA \$470.83; ACE HDWE \$143.97; ND TAX COMM \$350.41; SUTA \$48.10; AMAZON \$57.23; ACE HDWE \$59.99; USPS \$73; AMAZON \$13.98; NDLC \$70; AMAZON \$154.67; POLAR COMM \$943.74; TRAILS END ENT \$120; PEMBINA CEMETERY \$3074.86; CONESTOGA FARM \$1,500; COUNTRYWIDE \$7,581.84; FERGUSON \$702.26; GRAND FORKS UTILITY BILLING \$26; GRAND FORKS WELDING & MACHINE \$317.27; INGEMAN TRUCKING \$360; NAPA \$12.99; OTTER TAIL POWER \$3,170.14; PEMBINA CITY LIBRARY \$2,102.16; PEMBINA COUNTY SHERIFF \$512; REC BOARD \$4158.62; TEAM LAB \$1,035; TRAILS END \$204.78; UP NORTH GARAGE DOORS \$336.12; VALLEY LANDFILL \$4,197; ADV BUSINESS METHODS \$255.99; ARAMARK \$121.49; FLEMING DUBOIS & FLEMING \$8,911.90; NORTHEAST REGIONAL WATER \$6,309.90; O HUGHES \$105; RENDEZVOUS REGION TOURISM COUN \$500; TRAILS END ENT \$447.62; VERIZON \$176.49; MENARDS \$90.85; USPS \$112; ATCO \$179.25; CHRONICLE \$363.66; CHALES OIL \$1,635.89; RDO EQUIP \$1,048.72; VALLEY CREDIT \$208.76; CARATTINI \$570; CLEEM \$316; ELFSTROM \$352; EMERSON \$96; FITZGERALD \$850; HOUSTON \$240; A HUTTUNEN \$570; KOROPATNICKI \$8426.28; LONGWORTH \$135; NEEDHAM \$520; OHMANN \$96; SNITKER \$450; STOIBER \$393.46; WATTS \$620.

-Delinquent Accounts Update: City is not a bank. City needs to discourage late/delinquent accounts— see notes— put 4x disconnect notices about it.

-Working on November and December reports to State Auditor.

-Ferguson \$8850 refund— put back in AMR fund or general water or m&r? Motion by Snitker, 2nd by Carattini to put in M&R account when funds come in; all ayes; motion carries.

-Building Permit approval: no new building permits.

-Gaming Permit approval: fire association/ice rink committee— motion by Huttunen, 2nd by Snitker to approve— all ayes, motion carries; Pembina Historic Society permit motion by Snitker, 2nd by Needham to approve— all ayes, motion carries.

-FD brought over the maintenance/ warranty plan for the generator— \$1035 for 10 years; motion by A Huttunen, 2nd by Snitker to approve purchase of maintenance contract; all ayes motion carries.

-AE2S Maintenance Contract— estimated it will be about \$5100 for tower pumps maintenance again in 2025— depends on issues & # of times called. Motion by Snitker, 2nd by A Huttunen to approve; all ayes; motion carries.

-Discovered 7 business accounts were double charged for trash since 2023. Total credit for 2024 over all the accounts of about \$4400.

-Called multiple cities about mosquito fees. See chart. We are charging minimally. See p&l under code 508 for expenses and income— income is supposed to help cover repairs & maintenance, replacement of equipment, gasoline, chemicals, wages, and more. This does NOT include the cost of the \$17,500 mosquito fogger (that is on the balance sheet as an asset). Going to continue until City sees how the new rate covers the expenses.

-Researching County Tax Rolls for vacant buildings/homes and vacant lots not on the utility billing.

NEW BUSINESS:

-Snitker— Lot rent increase? Motion by A Huttunen to raise lot rents to \$80/month (J Salazar grandfathered in for "free" storage unit, all others must pay); 2nd by Snitker; roll call vote: ayes by Snitker & A Huttunen; nays by Needham & Carattini; tie breaker Aye by Mayor; motion carries.

-Snitker— Parcels for sale? Approached by new Mike's Parcel owner about lots for sale building home, creating parking for semi's. See parcel list attached. Tabled to Feb. meeting.

Motion to adjourn 8:15pm by Snitker, 2nd by Carattini.

By: Mayor Fitzgerald

Attested to: Stoiber, City Auditor (January 29, 2025)
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UNOFFICIAL PEMBINA CITY COUNCIL SPECIAL MEETING MINUTES JANUARY 22, 2025 — 6:00 PM

Council Members Present: Mayor Fitzgerald, Watts, Snitker, Norby, Needham, A Huttunen. Absent: Sherri Carattini.

Guests: Stoiber, City Auditor; R Fleming, City Attorney.

Special meeting called to order at 6:00pm by Mayor Fitzgerald.

Fleming explained insurance coverage

• City buildings are not valued to 80% and that means claim on professional building would reduce the payout to \$2600 vs if it was valued to full, the insurance would pay \$3100 towards the claim.

• All buildings in town are undervalued and need to be within 20% of actual replacement value.

• NDIRF wants to quote on replacement value on every building.

• If City remains undervalued on buildings, then NDIRF will only pay a % of the claim.

Options:

• Leave it at the current valuations knowing the buildings are not covered to the extent they need to be.

• Have NDIRF come in and re-evaluate and supply new quote for replacement value.

• Have Koda Insurance come in and re-evaluate and supply new quote for replacement value.

It all comes down to insuring for replacement or cash value.

A Huttunen made motion to have NDIRF re-evaluate the professional building for full replacement value (\$669,000) and accept that amount for the processing of the current claim, and have NDIRF re-evaluate all City owned buildings and quote what the cost of the insurance will be. 2nd by Snitker. All ayes. Motion Carries.

Motion to adjourn at 6:20pm by A Huttunen, 2nd by Norby.

By: Mayor Fitzgerald

Attested to: Stoiber, City Auditor (January 29, 2025)
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BOARD OF PEMBINA COUNTY COMMISSIONER'S PROCEEDINGS www.pembinacountynd.gov January 7, 2025 — 9:00 AM

Board of Pembina County Commissioners met in the Commissioners Meeting Room of the Courthouse.

Chairperson Otto called the meeting to order at 9:00 AM. Roll call: Patrick Hardy, Scot Becker, Blaine Papenfuss, Darin Otto and Andrew Cull. A quorum was declared.

Also, in attendance were: Zelda Hartje; Samantha Diemert, Emergency Manager; Samantha Weeks, IT/GIS; Rachel Ramsay, PH Director; Revel Sapa, VSO; Missy Morden, Clerk Recorder; Marcus Ramsay, Chief Deputy; Terry Meidinger, Sheriff; Stephen Gapp, Donald Kemp, Randall Emanuelson, William Gunderson, LuAnn Kemp, Robert Fleming.

Motion made by Patrick Hardy and seconded by Scot Becker to approve the agenda with the changes of removing Lisa Keney office update. All voting in favor; motion carried.

Motion made by Blaine Papenfuss and seconded by Scot Becker to approve the December 17, 2024 meeting minutes as presented. All voting in favor; motion carried.

Auditor/Treasurer Gapp presented the Pledge of Assets and List of Depositories of Pembina County funds. Motion by Blaine Papenfuss and seconded by Patrick Hardy to approve the List of Depositories. All voting in favor, motion carried.

Motion by Andrew Cull and seconded by Scot Becker to leave current portfolio holders as is but appoint Scot Becker as the Planning and Operation Services and Patrick Hardy to the Human Services portfolio holder. All voting in favor, motion carried.

Motion by Blaine Papenfuss and seconded by Scot Becker to approve the Township Flood Plain for Bathgate as option 3. All voting in favor, motion carried.

Motion by Andrew Cull and seconded by Patrick Hardy to approve Gardar, LaMoure, Cavalier, Lincoln and Park Township as option 1. All voting in favor, motion carried.

Motion by Patrick Hardy and seconded by Blaine Papenfuss to approve extra vacation carry over for Kelly Cluchie due to projects and Rich Johnson due to staffing shortage. All voting in favor, motion carried.

Commission discussed human resources as far as having it in house versus out sourced. More information will be gathered and will be readdressed at the first meeting in February.

Revel Sapa, VSO, gave an update regarding the Vehicle MOU with Pembina and Grand Forks, Walsh and Trail Counties. She also gave an update of the new vehicle Pembina County received. The vehicle picks up in Pembina, Walsh, Trail and Grand Forks County and takes veterans to the VA in Fargo every Tuesday. Staring this year, each of these counties will be paying for each passenger from their counties. It was covered by ARPA Funds previously. The drivers of the van are given \$100.00 for each trip.

Donald Kemp from the Water Board addressed the commission on the appointments to the water board. He discussed all the requirements and job duties that go into being on the water board. Water Board is requesting the commission get active in the Red River Basin Commission and the Pembina River Dike Task Team. They would like one commissioner to join each board and attend the meetings.

Devin Johnson called in and gave an update on the box culvert installation. They are on site and looking at approximately a week to get the bridge open. Four bridges will need to be closed this week. Two others are being looked at right now.

Sheriff Meidinger and Chief Deputy Ramsay introduced their new deputy and gave an update on vehicles.

Motion by Blaine Papenfuss and seconded by Andrew Cull to approve the end of year batch of claims as presented. All voting in favor, motion carried.

Commission reviewed the December payroll and claims. Motion made by Andrew Cull and seconded by Blaine Papenfuss to approve the consent agenda as presented. All voting in favor; motion carried.

Motion made by Blaine Papenfuss to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:06 AM.

/s/ Darin Otto, Chairperson
Pembina County Board of Commissioners

ATTEST: /s/ Melissa Gapp
Pembina County Auditor/Treasurer (January 29, 2025)
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NOTICE OF PUBLIC HEARING RELATING TO REASSESSMENT OF BENEFITS IN REGARD TO PEMBINA COUNTY LEGAL DRAIN NO. 28

TO WHOM IT MAY CONCERN:

You are hereby notified that the Board of Water Resource District Managers in and for Pembina County, North Dakota will hold a hearing for the purpose of reassessment of benefits to and against the following tracts of land benefited by Legal Drain #28:

• N½ NW¼ of Section 23-160-56
• N¼ SE¼ of Section 23-160-56
• S¼ SW¼ SE¼ of Section 19-160-55
• S¾ SW¼ of Section 19-160-55
• NE¼ of Section 25-160-56
• NW¼ of Section 25-160-56

Said board will meet in their office on the second floor of the Law Enforcement Building at Cavalier, North Dakota on Tuesday, March 4, 2025 at 9:00 AM for the above named purpose.

Dated this 9th Day of January 2025.

Donald Kemp, Chairman
Pembina County

Water Resource District
(January 22, 29, February 5, 2025)
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Case No.: 34-2025-PR-00001

Cole J. Johnston (ND #08838)

Fleming, DuBois & Fleming, PLLP
Attorneys at Law

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