Wildrose City Council Minutes

City of Wildrose Meeting September 8, 2025 Wildrose Fire/ City Hall

Calling meeting to order for a regular meeting of the City of Wildrose was held in the Fire/City Hall, Wildrose, ND on September 8, 2025. The meeting convened at 8:00 p.m., members in attendance Mayor Marlyn Vatne, President Riley Reisig, and Todd Kragness. Members absent were VP Karla Magnuson and Fred Baldwin.

Reading & Approval of Minutes: Regular meeting minutes for August 11, 2025. Motioned by Reisig to approve the regular meeting minutes for September 8, 2025, 2nd by Kragness. Vote: Ayes; Reisig and Kragness. Vote: Nays; None. Roll Call Vote: Kragness and Reisig. Mo-

West Side Grading RAY, NORTH DAKŌTA PROJECT No. WC25 00 082 DIVISION 00 - PROCUREMENT AND CONTRACTING RE-QUIREMENTS SECTION 00 11 13 -

ADVERTISEMENT FOR BIDS WEST SIDE GRADING RAY, NORTH DAKOTA

NOTICE IS GIVEN that the City of Ray will receive separate sealed bids for the construction of the West Side Grading project until Thursday, October 2, 2025 at 2:00 pm Local Time. No bids may be withdrawn after the scheduled time for the bid opening. A notice of award is anticipated to be issued no later than thirty days from the bid opening date.

Bids must be addressed to and delivered by one of the following methods:

- 1. Mailed to the office of the Engineer: Interstate Engineering, PO Box 2236 (58802), Williston, ND
- 2. Delivered to the office of the Engineer: Interstate Engineering, Inc. located at 202 13th Street West, Williston, ND 58801

Special meeting minutes for August 27, 2025. Motion by Kragness to approve the Special meeting minutes for August 27, 2025, 2nd by Reisig. Vote: Ayes; Kragness and Reisig. Vote: Nays; None. Roll Call Vote: Reisig and Kragness. Motion Passed.

Auditor & Finance: Accounts & Balances were read along with the Gross Production Tax & Royalties. **Review of Bills:**

General Fund	
Visa	\$1,301.96
Bonnie & Clyde	
Pest Control	\$160.00
NCC	\$158.43
Journal	\$143.64
Enterprise Fund	
Circle Sanitation	\$2,927.50
Astro Chem	\$30.00
USA Bluebook	\$3,889.06
R&T Water District	\$3,683.26
MDU	\$46.97
Lund Construction	\$1,910.00

3. Submitted electronically

All Bids will be opened and pub-

through QuestCDN Online Bidding.

licly announced by the Engineer at

the Interstate Engineering Office

and via video conference call on

Thursday, October 2, 2025 at 3:00

conference bid opening will be sent

to all QuestCDN Plan Holders for

The work generally consists of:

a. Base Bid: Removal and stock-

piling of approximately 14,575 CY

topsoil; Excavation and Embank-

ment of approximately 24,025 CY;

Replacement of topsoil; Seeding

and erosion control; Adding approxi-

mately 700 CY surface aggregate;

and other related work items. Area

of disturbance is approximately 18.1

a. To determine Bidder's qualifi-

cations to perform the Work, within

five (5) calendar days of the Owner's

request, Bidder shall submit written

evidence of previous experience in

1. Schedule 1: Earthwork

A link to attend the live video

pm Local Time.

this project.

Motioned by Reisig to approve the September 8, 2025, bills, 2nd by Kragness. Vote: Ayes; Reisig & Kragness. Vote: Nays; None. Roll Call Vote: Kragness and Reisig. Motion Passed.

Public Hearing: City of Wildrose Budget for 2026. Motion by Kragness to close the Budget Hearing at 9:01 pm, 2nd by Reisig. Vote: Ayes; Kragness & Reisig. Vote: Nays; None. All in favor. Motion Passed.

Ordinances: The second reading on Animal & Fowl, Chapter 11 of the City of Wildrose ordinances. Motioned by Reisig to approve the second reading on Animal & Fowl of the City of Wildrose city ordinance effective on September 8, 2025, 2nd by Kragness. Vote: Ayes; Reisig & Kragness. Vote: Nays; None. Roll Call Vote: Kragness & Reisig. Motion Passed.

Motioned by Reisig on Animal &

Fowl, Chapter 11, City of Wildrose ordinance regarding housing chickens, Landowner will receive an ordinance violation if Landowner does not comply with new city ordinance requirements for Chapter 11, Animal & Fowl for the City of Wildrose, 2nd by Kragness. Vote: Ayes; Reisig & Kragness. Vote: Nays; None. All in favor. Motion Passed.

Mayor's Report: Mayor Vatne has reported that the Holten property purchase have been completed and will be recorded with the Williams County Recorders Office.

Attorney Report: Attorney for the City of Wildrose attended the meeting. Discussion was Chapter 11 of the city ordinance regarding the Animal & Fowl 2nd reading. Also in discussion were the request for qualifications for opening bid on demolition and reclamation of property and a request for qualifications for a

licensed plumber, to be discussed at the next regular meeting.

Engineering report: Preliminary design for City Building, Lead Service Line Inventory, DWSRF & CWSRF questionaries are submitted, and warranty walk through on firehall addition were discussed.

Maintenance & Public Works: Motioned by Kragness to contact residents regarding mowing boulevards, if residents do not comply the City of Wildrose will mow at no cost to residents, 2nd by Reisig. Vote: Ayes; Kragness and Reisig. Vote: Nays; None. Roll Call Vote: Kragness and Reisig. Motion Passed.

Wildrose Foundation: Marly Vatne review Treasure Report with Council.

New Business: Motion by Kragness to purchase the property at 305 Pleasant St. Wildrose, ND. for Ten Thousand dollars (\$10,000.00), 2nd

Any technical questions or inquiries

on obtaining paper copies of bid-

ding and contract documents please

contact the office of record at (701)

There will not be a pre-bid con-

by Reisig. Vote: Ayes; Kragness and

Reisig. Vote: Nays; None. Roll Call

Vote; Reisig & Kragness. Motion

Veterinary will be at the Wildrose

Fire/City Hall on September 20,

2025, along with pet licensing. All

Cats and Dogs residing within the

city limits of the City of Wildrose

must be vaccinated and licensed.

Cat vaccination begins at 11:30 a.m.

through 12:30 p.m., Dogs begin at

12:30 p.m. to 2:00 p.m. Cost of Pet

meeting at 9:08 p.m., 2nd by Krag-

ness. Vote: Ayes; Reisig & Kragness.

Vote: Nays; None. All in Favor. Mo-

Motion by Reisig to adjourn the

Licensing per pet is \$5.00.

tion Passed.

Sophia Reisig

Marlyn Vatne

Auditor

Mayor

Fall Vaccination and Northwest

Passed.

No bid will be read or considered which does not fully comply with the above provisions as to Bond and Licenses, and any deficient bid submitted will be resealed and returned to the Bidder immediately.

The Owner retains the right to reject any or all of the bids submitted and to waive any informality in any bid and to hold all bids for a period not to exceed thirty (30) days from said date of opening bids and to hold the three low bids and bid securities for a period not to exceed sixty (60) days from said date of bid opening, and to accept the bid which is in the best interests of the Owner, and to reject the bid of any party who has been delinquent or unfaithful in the

performance of any former contract with the Owner. Dated September 8, 2025. City of Ray, North Dakota By: Ronda Rustad, City Auditor

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performing similar work.

One contract(s) may be awarded based on the Owner's best interests. The award will be based on the lowest responsive, responsible bids on the Bid Schedules and Alternates selected by the Owner.

Contract Time:

1. Schedule 1: a. Construction Schedule 1 must be substantially complete and ready for Owner's use and pre-final inspection within 30 calendar days of the date issued in the Notice to Proceed. Notice to Proceed to be issued no later than 30 days after the fully executed Construction Agreement.

2. Each construction schedule shall be finally complete and ready for final payment within thirty (30) calendar days of substantial comple-

3. The Contractor shall pay the Owner \$2,000.00 for each day or part of a day that expires after the time specified for Substantial Completion of any construction schedule until the Work is substantially complete. The maximum amount the Contractor will pay is \$2,000.00 per calendar day regardless of the number of construction schedules or alternates that are not substantially complete per the time described above.

Funding Agency Requirements:

Digital copies of the Bidding Documents are available at www. interstateeng.com or www.questcdn. com for a fee of \$37.00 and an online bidding fee of \$42.00 for those plan holders that will be bidding via QuestCDN Online Bidding. These documents may be downloaded by selecting this project from the "Bid Documents" tab and by entering Quest Project Number 9869526 on the "Search Projects" page. Paper copies of the Bidding Documents may be obtained from Interstate Engineering, Inc. located at Williston, ND 58801 for a fee of \$100.00 per set. For assistance and free membership registration, contact QuestCDN at (952) 233-1632 or info@questcdn.

The bidding and contract documents may also be examined at the office of Interstate Engineering located at Williston, ND 58801.

774-3637. Bidders must download the bidding documents from either QuestCDN or receive paper copies from the office of record to be a registered bidder and receive addenda

and any other information issued

by the Engineer or Owner. Addenda and other information will not be sent to Bidders that obtain copies of the bidding documents from other sources. Each bid will be submitted on the basis of a cash payment for work. Each bid must be accompanied by a Bidder's Bond in the amount of five percent (5%) of the bid, payable to the Owner. All bonds shall comply with the appropriate provisions of the North Dakota Century Code, as amended. The bid bond and a copy of the contractor's license or certificate

of renewal shall be in a separate en-

velope attached to the outside of the

bidding documents. All bids must

ted and deposited into the Gen-

eral fund: Sheriff-\$533.00, Re-

corder-\$60,332.63 and Clerk of

sioner Johnson seconded by Com-

missioner Eriksmoen to transfer

\$15,000.00 from general to fair-

grounds property. All present voted

Motion was made by Commis-

sioner Johnson seconded by Com-

missioner Eriksmoen to approve

the following travel: Shari Bublitz,

DES/911/Zoning, October 7-10 to

Bismarck for 911 Conference and

Gayle Jastrzebski Auditor/Treasurer

to Minot October 23 for election

training. All present voted in favor.

\$226,993.91 on motion made and

made and approved were placed in

Westlie Crossroads......\$41.80 Wallwork Truck Center...\$3,387.22

Vestis\$321.96

Verizon Newark \$80.02

Tyler Technologies \$30,423.86

Source One Supply \$104.52

Rdo Trust 80-5800 \$7,879.62

Pro It LLC Minot...... \$5,920.00

Permacard \$790.56

carried placed in line for payment.

Payroll in the amount of

The following bills on motion

Motion was made by Commis-

be sealed.

Court-\$1,003.90.

in favor.

By Order of: the Board of City

Northwest Septic Service... \$250.00

New Century Ag \$883.29

NDSU NDLTAP-UGPTI. \$500.00

NDSU Ag Communications..\$514.00

ND Attorney General......\$310.00

NAPA.....\$1,575.03

Micromarketing......\$207.55

Marco Technologies \$198.71

Linde Gas Equipment Inc .. \$423.73

Lawson Products, INC...... \$47.74

Knife River Corp...... \$6,665.00

Justin Hanson \$700.00

Journal Publishing Inc...... \$533.52

Jamie Vandal \$1,212.00 Jacobs Hardware Hank \$49.95

Guardian Fleet Safety ... \$22,588.76

Union Oil Company...... \$2,364.28

Fair Assn \$26,135.00

Deborah Selle.....\$1,375.00

Bummer Depot.....\$445.55

Brad Johnson Insurance \$988.00

Auto Value Crosby \$64.56

Total \$119,724.70

meeting adjourned at 11:30 a.m. to

There being no further business

Farmers

Divide County

Divide County Commission Minutes

2. Qualifications:

APPROVED DIVIDE COUNTY COMMISSION MEETING MINUTES September 4, 2025 8 A.M.

The Board of Divide County Commissioners met in regular session on Thursday September 4, 2025, with all members present, Chairman Jacobs presiding. Jordan Rusche, Journalist, were also in attendance.

Minutes from August 21, 2025, meeting was read and approved with corrections.

Emilee Pulvermacher, Brenda Lownsberry, Melissa Adams, DC Fair, Dan Maier, Rodeo Assn, Travis Binde, NDSU, and Deb Clemens, Band Boosters, met with the board to update them with a quote for preliminary design for of up to \$5,000.00. Dan Maier provided a sketch of his suggested design with a covered grandstand that the bleachers could be rotated for the derby and the ranch rodeo and suggested a new building so it could be used year-round. He mentioned that we should do new and do it right. Commissioner Eriksmoen informed the board that Rvan Anderson with Ackerman Estvold mentioned that the south wall of the old building has shifted and the footing are rusting. Commissioner Eriksmoen mentioned that he visited with Gerald Brady and Mr. Brady mentioned that water

has always been a problem with the south side of the building. He also mentioned that there is a water feed from the north by the locker room and water feed by the Zamboni room. Commissioner Eriksmoen mentioned that we could just gut the lean to and leave it or put cement back in or just remove it totally. Commissioner Jacobs suggested maybe drain tile and soffits need to be installed to keep the water away from the building. Commissioner Eriksmoen mentioned that the south wall used to be open and that it is wood. Board discussed a kitchen area. Commissioner Jacobs mentioned that the new building should have the kitchen with the beer garden area. Deb Clemens mentioned that she got a quote from Restaurant Supply \$20,940.00. Commissioner Eriksmoen mentioned that if the exhibits are in this building, then they should have the ability to be closed off from the night events. Commissioner Eriksmoen mentioned that we also need the cost for engineering of the new building. Emilee Pulvermacher asked if this should be a separate committee. Board agreed that this will be a county building, but want input with the inside from the other entities involved and that the grandstand hopefully this could be done by fund raising. Board agreed that each of these should be kept separate the old building

costs and the new building costs. Travis Binde next presented quotes from Dakota Electric-\$2,500.00 and IC Concrete-\$23,635.00. This is covered through a grant-\$2,500.00 electrical for barn-\$40,000.00 cement for barn-\$5,350.00 electrical for the arena. 2/3 state and 1/3 county. Motion was made by Commissioner Johnson seconded by Commissioner Eriksmoen to approve these 2 quotes and to make payment to the fair board with the understanding that the county will get reimbursed. All present voted in favor.

Rose Demint, Janitorial, met with the board to discuss her budget. After discussion board mentioned that she should have enough and if not, they would amend at the end of the year. Ms. Demint next mentioned that Dustin Loucks will put in a GF outlet in the old sheriff office basement for a heater so the water line does not freeze and that he will also fix 2 outside outlets that do not work.

Board discussed redoing the sewer line from the building to the manhole. Chairman Jacobs will line up someone so that it can be done

Bryan Haugenoe-Road Superintendent, met with the board to update them on the employees and work schedules.

Jason Mayfield, Wold Engineering, met with the board to update on

Chairman Jacobs signed off on the 2024 audit.

Correspondence was reviewed and

Gayle Jastrzebski, Auditor/Treasurer, submitted the August financial

The following fees were submit-

the following flex funding applications: CP-1200(025)-for County Road 3, 15, 21-\$4795,000.00+ engineering \$420,000.00=5,215,000.00 state \$2,580,000.00 county (50.5%)-\$2,635,000.00 and CMC1207 for County Road 5-\$6,649,622.00+engineering \$1,130,435.74=7,780,057.74-sta te \$3,850,034.64 county (50.5%) \$3,930,023.10 and one other project that he is still working on with county share being \$500,000.00. Mr. Mayfield next presented a contract for the preliminary engineering on the CP-1200(025) CMC 1203 from CMC1207N & W 11.7 mi, N & W 3.0 mi, CMC 1235 from ND hwy 5 at Crosby N 5.6 mi, and CMC 1249 from ND HWY 5 at Noonan S 6 mi, S E 15.3 mi at 4%. Motion was made by Commissioner Johnson, seconded by Commissioner Eriksmoen to enter into this contract. All present voted in favor, Commissioner Eriksmoen mentioned that County Road 11 needs to be looked at. Mr. Mayfield mentioned that he will drive it today and let them know.

placed on file.

and investment statements

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BIDS

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line for payment:

CROSBY CITY SEEKS BIDS: The City Council, City of Crosby, Divide County North Dakota, will accept sealed bids until 4:30 p.m., Monday October 6th, 2025 for gasoline, diesel fuel, propane, excavation work and snow removal equipment with operators, for the City of Crosby from October 16th, 2025 through October 15th, 2026.

Bids for gasoline are to show current pump price per gallon and state bid at cents off of pump price. Bids for diesel fuel and propane are to show current bulk price per gallon and state bid at cents off of bulk price.

Bids for excavation work equipment and snow removal equipment are to be stated at price per hour including operators for: backhoe, front end loader, single and tandem axle trucks and or trucks with plows.

Each bid is to be in a sealed envelope and marked as to the specific area being bid.

The City Council reserves the right to accept or reject any and/or all bids or portion of bids.

By order of the City Council, CITÝ OF CROSBY

Alexa Kruger CITY OF CROSBY reconvene September 16, 2025. Gayle Jastrzebski County Auditor/Treasurer Isaac Jacobs, Chairman, Board Divide County

Commissioner

NOTICE OF HEARING

Donovan & Kaffar, PLLP P.O. Box 488 Hazen, North Dakota 58545 (701) 748-2206 Patrick A. Donovan #04685 Attorneys for the Personal Representative hazenlaw@westriv.com Probate No. 12-2025-PR-00050

IN THE DISTRICT COURT, OF DIVIDE COUNTY STATE OF NORTH DAKOTA In the Matter of the Estate of Lori J. Theodorson

Deceased. **NOTICE OF HEARING**

PETITION FOR FORMAL APPOINTMENT OF PERSONAL **REPRESENTATIVE**

To all persons unknow:

NOTICE IS HEREBY GIVEN pursuant to NDCC 30.1-03-01, that Steven Leroy Theodorson on behalf of the above estate, has filed his Application for Formal Probate of Will and Appointment of a Personal Representative with the above Court.

Hearing upon said petition will be held in the Williams County Courthouse, Williston, North Dakota on the 6th day of October, 2025, at 8:00 a.m. CT.

Dated this 4th, day of September, 2025. /s/ Steven Leroy Theodorson Steven Leroy Theodorson, Petitioner

Sheridan Electric Cooperative, Inc.

October 4, 2025 Medicine Lake School Registration-8am-10am Business Meeting- 10am Complimentary lunch to follow

78th Annual Meeting

\$100 bill credit for all members in attendance Door prizes, \$1,000 progressive drawing and 4-1/4's of beef We hope to see you there!

AUCTION The Board of University and

OIL & GAS LEASE ONLINE

School Lands will conduct an online oil and gas lease auction for seven hundred fourteen (714) tracts in Billings, Burke, Divide, Dunn, Golden Valley, Hettinger, McKenzie, Mountrail, Slope, Stark, Ward, and Williams Counties, ND. Bidding will commence October 7, 2025, at 9:00 a.m. CT and close October 14-17, 2025. The link to view the tracts and participate in the auction is:

https://www.energynet.com/govt_ listing.pl

A 3% convenience fee will be assessed. Anyone needing auxiliary aids and services should call Lynn at (701) 328-1921 by September 30, 2025.

09/17/2025 /s/ Joseph A. Heringer Commissioner

CROSBY CITY SEEKS BIDS: The City Council, City of Crosby, Divide County North Dakota, will accept sealed bids until 4:30 p.m., Monday October 6th, 2025 for City boulevard Dutch Elm tree removals and boulevard tree trimming for the City of Crosby from October 3rd,

2025 through October 2nd, 2026. Bids for tree removals are to show a per tree per stump pricing. Also to include a trimming charge per hour. Each bid is to be in a sealed en-

velope and marked as to the specific area being bid.

The City Council reserves the right to accept or reject any and/or all bids or portion of bids.

By order of the City Council, CITY OF CROSBY Alexa Kruger

CITY OF CROSBY

Divide County Ambulance District

Budget Meeting

