

Crosby City Council Minutes

**UNAPPROVED
CROSBY CITY COUNCIL
MEETING
June 2, 2025
7:00 p.m.**
Members Present:
Mayor: James Jacobs
Council Members: Jerry King, Scott Sova, Marzell Trussell, Doug Anderson, Brian Lund & Don Wolf
Members Absent:
None
Others Present:
Alexa Kruger, Christine Keller, Paul Sannes, Josh Feil, James Stacey, Jade Stacey, Wayne Vigness, Robert Larson, Gerald Johnson, Theresa Maynor, Jordan Rusche, Mike Dehn, Gabby Wigness, James Goga, Britain Thorne, Shari Bublitz. Keith Baker (Via Teams Link)
Mayor James Jacobs called meeting to order at 7:06 p.m.
Review/Approve Agenda:
Council Member Sova approved the meeting agenda as presented.
Motion seconded by Council Member Trussell and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
Review/Approve Minutes of Last Regular Meeting:
Council Member King made a motion to approve last month’s meeting minutes as presented.
Motion seconded by Council Member Sova and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson and Sova. Nays: none. Abstained: Council Member Lund
Financial Statement:
Council Member Sova made a motion to approve the financial statements as presented.
Motion seconded by Council Member King and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
Citizen Comments:
None
Carol Williams: Not Present
Sheriff’s Department:
a. Sheriff Deputy Mike Dehn was available to present last month’s stats.
b.City Attorney Jordan stated that the Sheriff’s Department is looking at the same contract as last year with no increases.
Moore Engineering:
a. Master Service Agreement
a. Council Member Anderson made a motion to accept the Master Service Agreement presented by Moore Engineering with the limitations of insurance subject to city attorney review.
b. Motion seconded by Council Member King and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
c. Council Member King made a motion to approve Task Order 1 for 2025 On-Call Professional Services not to exceed in the amount of \$15,000.
d. Motion seconded by Council

Member Sova and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
e. Council Member Anderson made a motion to approve Task Order 2 for Crosby 2025 Street Improvement with the stipulation that it is run through the public works committee and is not to exceed \$50,000 in engineering fees.
f. Motion seconded by Council Member King and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
JDA:
a. Quarterly Bill
a. No action was taken.
Park Board: Not present.
Public Works: Paul Sannes was present to update Council on current projects and repairs.
City Attorney: Seymour Jordan was present.
1. County Chip Seal Bid
a. Attorney Jordan informed the Council that the County has decided to now move forward with their chip seal bid so the City would need to bid for their own project.
Old Business:
1. Nuisance Property Hearings
a. Elizabeth Bays
i. Council Member Sova made a motion finding the property of Elizabeth Bays to be a nuisance citing a broken fence, debris, unlicensed and uninsured vehicles, trailer and miscellaneous ground debris with a 30-day window to get into compliance.
ii. Motion seconded by Council Member King and carried by the following votes. Ayes Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
b. Les Fagerland
i. Council Member Sova made a motion finding that the property of Les Fagerland is a nuisance citing the removal of appliances, bicycles, tents, camper and miscellaneous debris with a 30-day window to get into compliance.
ii. Motion seconded by Council Member Trussell and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
c. Dollar General
i. Council Member Sova made a motion finding the property of Dollar General to be a nuisance citing overgrown lawn, litter and debris not only on their property but in the conjoining properties with a 30-day window to get into compliance.
ii. Motion seconded by Council Member King and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
d. Omar Coston
i. Council Member Sova made a motion finding the property of Omar Coston’s shop to be a nuisance citing unkempt lawn, abandoned vehicles, debris, discarded building materials and etc.
ii. Motion seconded by Council

Member King and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
e. Justin Benson
i. Council Member Sova made a motion finding the property of Justin Benson to be a nuisance citing abandoned vehicles, campers, debris, boarded windows and overgrown lawn.
ii. Motion seconded by Council Member Trussell and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
2. Wallin Manor Windows
a. Council Member Anderson made a motion to approve a \$65,000 grant and a \$65,000 promissory note to be drafted by the City Attorney and presented to the Crosby Housing Authority Board for review.
b. Motion seconded by Council Member Sova.
c. Council Member Anderson made a motion to amend his previous motion to read as follows to approve a \$65,000 grant and a \$65,000 promissory note to be drafted by the City Attorney and presented to the Crosby Housing Authority for the CHA to decide what they feel they can afford and a fair interest percentage on the promissory note.
d. Motion seconded by Council Member Sova and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
3. BEK Update
a. No new updates.
4. City Banners
a. Tabled until the July 2025 City Council meeting to check out the bracket samples.
5. Landfill
a. Land purchase
i. City Attorney Jordan will reach out to Brandon Peterson to see if he is interested in selling any of his 40 acres to the north east of the city landfill.
b. Ambrose Trees
i. By Council consensus Ambrose can bring in a few piles to the landfill to help them with their burning. Public Works employee Paul Sannes will monitor how much he feels the City can take.
c. Concrete
i. Council Member Sova made a motion to take concrete off the agenda and to not have it on further agendas.
ii. Motion seconded by Council Member King.
iii. Council Member Sova withdrew his motion.
iv. City Attorney Jordan will reach out to Brad Torgerson at the Department of Environmental Quality to see what the City needs to do to be in compliance with the concrete and get this matter resolved.
6. Chickens
a. Council Member Anderson made a motion to put the vote for chickens in city limits on the June 2026 election ballot.

b. Motion seconded by Council Member Trussell and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
New Business:
1. James Goga-Butcher Shop
a. By Council consensus James Goga will move forward with a conditional use permit.
2. Bond for City Auditor
a. Council Member King made a motion to approve a \$2,000,000 bond for the City Auditor.
b. Motion seconded by Council Member Trussell and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
3. Liquor License Applications
a. Council Member King made a motion to accept the liquor license applications for Carrington Midwest Hospitality DBA The Bypass Bar and Grill, Joeys Place Inc. and the Crosby Moose Lodge.
b. Motion seconded by Council Member Sova and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
4. Bobby Orr-Southridge Acres Mowing
a. By Council consensus Bobby Orr can continue to mow Southridge Acres.
5. DC Fair Board Liquor License Transfer
a. Council Member Sova made a motion to approve the DC Fair Board liquor license transfer as presented.
b. Motion seconded by Council Member Lund and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
6. Bublitz Liquor License Transfer & Special Event Permit
a. Council Member King made a motion to approve the liquor license transfer and special event permit for the Bublitz wedding reception as presented.
b. Motion seconded by Council Member Trussell and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
7. Tech Updates
a. City Auditor Kruger gave the Council an update on all of the technology upgrades that have been happening at Crosby City Hall.
8. Prairie Tumbleweeds Gaming Site Authorization
a. Council Member Sova made a motion to approve the gaming site authorization for the Prairie Tumbleweeds at the Crosby Moose Lodge as presented.
b. Motion seconded by Council Member King and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
Building Permits:
1. Tyler & Nikita Swanson-Fence
2. Gary & Tracy Lund-Fence
a. Council Member Lund made a motion to approve the building

permits for Tyler & Nikita Swanson and Gary & Tracy Lund as presented.
b. Motion seconded by Council Member Sova and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
Bills as presented:
Council member Wolf made a motion to approve bills as presented.
Motion seconded by Council Member Sova and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
Advanced Business Methods 86.49
AE2S 3,213.14
Auto Value..... 541.30
Circle Sanitation..... 20,330.53
Colonial Research2,943.90
Core & Main 1,939.89
..... 51.90
..... 1,887.99
Crosby Tire & Body
Shop, Inc. 1,117.88
Dakota Supply Group 3,797.55
..... 76.24
..... 2,909.87
..... 811.44
Denny’s Electric..... 715.90
..... 559.48
..... 156.42
Display Sales..... 102.00
Divide County Auditor..... 20,833.33
Divide County
Road Department 65.00
First District Health Unit 60.00
Hardware Hank 2,152.30
Jerry’s Transfer Service..... 48.00
Jordan Law Office. PLLC . 1,500.00
Linde Gas & Equipment 433.01
Lund
Construction Co. Inc. 6,358.00
ND Sewage Pump & Lift
Station Service 8,850.00
New Century Ag 149.44
..... 45.20
..... 94.16
..... 2.28
..... 7.80
NW Septic & Oil
Field Service 150.00
..... 262.50
Paul Sannes 344.40
..... 172.20
..... 172.20
Share Corporation 653.86
Simonson & Oien
Trucking Inc. 2,086.60
Sorum’s Westland 1,486.56
T & T Transport 225.00
The Journal..... 942.05
Throntveit Cleaning 280.00
Vestis 198.17
Visa 628.79
Wayne Vigness 1,400.00
TOTAL:..... \$82,409.10
With no other business
Council member Trussell made a motion to adjourn.
Motion seconded by Council Member Sova and carried by the following votes. Ayes: Council Member Wolf, King, Trussell, Anderson, Lund and Sova. Nays: none.
Meeting was adjourned at 9:27 p.m..
These minutes are unofficial and are subject review/revision by the City of Crosby City Council

Alexa Kruger
City Auditor
James Jacobs
Mayor
**UNAPPROVED
CROSBY CITY COUNCIL
SPECIAL MEETING
EXECUTIVE SESSION
June 2, 2025
6:00 p.m.**
Members Present:
Mayor: James Jacobs
Council Members: Scott Sova, Jerry King, Don Wolf, Brian Lund, Doug Anderson and Marzell Trussell
Members Absent: None
Others Present: Jordan Rusche (The Journal), Seymour Jordan (City Attorney), Christine Keller and Alexa Kruger (City Auditors); Michelle Lang (NDIRF) & Jason Vendsel (Welle Law)
1.Call to Order
a. Mayor James Jacobs called the meeting to order at 6:02pm.
2. **Executive Session:** Attorney consultation pursuant to NDCC sections 44-04-17.1, 44-04-19.1 and 44-04-19.2
a. Council Member King made a motion that the Council conduct an executive session under N.D.C.C. §44-04-17.1, §44-04-19.1 and §44-04-19.2 to consult with legal counsel and discuss negotiation strategy for BEK Consulting LLC v City of Crosby, ND.
b. Motion seconded by Council Member Trussell and carried by the following votes. Ayes: Council Member Sova, King, Wolf, Anderson, Lund and Trussell. Nays: none.
c. All members of the public were asked to leave the room.
d. The executive session began at 6:05 p.m. on June 2nd, 2025.
e. Michelle Lang left the executive session at 6:17 p.m.
f. Council Member King made a motion to come out of executive session at 7:00 p.m.
g. Motion seconded by Council Member Sova and carried by the following votes. Ayes: Council Member Sova, King, Wolf, Anderson, Lund and Trussell. Nays: none.
h. The executive session was adjourned at 7:00 p.m. on June 2nd, 2025.
i. All members of the public were invited back into the room.
No other items were listed on the special meeting agenda.
3. Adjournment
a.Council Member Trussell made a motion to adjourn at 7:01 p.m.
b. Motion seconded by Council Member Sova and carried by the following votes. Ayes: Council Member Sova, King, Wolf, Anderson, Lund and Trussell. Nays: none.
These minutes are unofficial and are subject review/revision by the City of Crosby City Council
Alexa Kruger
City Auditor
James Jacobs
Mayor

Divide County Commission Minutes

**APPROVED
DIVIDE COUNTY COMMISSON
MINUTES
May 22, 2025**
The Board of Divide County Commissioners met in regular session on Thursday, May 22, 2025, with all members present, Chairman Jacobs presiding. Jordan Rusche, Journalist, were also in attendance.
Minutes from May 6, 2025, meeting was read and approved with corrections.
Correspondence was reviewed and placed on file.
Chairman Jacobs informed the board that there is a break in the waterline for campers 1-6 and will get fixed prior to the fair. Chairman Jacobs mentioned that Baukol Noonan needs new rest rooms signs.
Rose Demint and Marshall Nelson, Janitorial, met with the board to update them on the water in the old sheriff office and the elevator shaft. Mr. Greaves pumped out the old sheriff office and Duane Johnson will install new pumps in the elevator shaft. Ms. Demint mentioned the windows that were leaking during the rain. Board will contact Fargo Glass for quote to fix. Ms. Demint mentioned there are 6 lights that need fixing and has contacted Dustin Loucks. Ms. Demint asked about the wheel tracks in the lawn. Board asked Ms. Demint to fill in with top soil and grass seed.
Bryan Haugenoe, Road Superintendent, and Sonny Radenic, Road Foreman, met with the board to inform them that county had a WSI claim. Mr. Haugenoe mentioned that the individual will be out until the end of June and that fellow employees have donated sick/vacation time. Ms.

Jastrzebski mentioned she filled out loss of wage for this individual for WSI. Mr. Radenic mentioned that it does not jeopardize this benefit. Mr. Haugenoe mentioned that he is down to 3 blade operators. He further mentioned that Fertile Valley/Koda wants everything graveled with 3”. Mr. Radenic updated the board about the grant writing workshop he went to. Geoff Simon, Allison Ritter, and Brent Bogar, ND Energy, met with the board. Ms. Ritter will be the new contact individual. Mr. Simon updated the board on the legislative changes with oil versus non-oil counties and the flex funding grants, and the amount allocated for automatic distribution, but he did not know when. Commissioner Eriksmoen asked about if NDDOT would consider adding County Road 17 to the state highway system. They informed the board that there is a new program for roads like this and Mr. Simon will follow up. Mr. Simons also informed the board of a roundtable in Watford City on May 29, 2025.
Jeffrey Wendt, BCBS representative, met with the board to do a comparison between the large group policy versus small group policy. Ms. Bublitz joined the meeting and asked about the specialty coverage and prescriptions. Mr. Wendt mentioned to offer dental/vision for the difference in coverage if they went to the large group. Board agreed they wanted what is best for the employees and motion was made by Commissioner Johnson, seconded by Commissioner Eriksmoen to stay with the small group coverage. All present voted in favor.
Jason Mayfield, Wold Engineer-

ing, met with the board to discuss the bid of May 9, 2025 from Asphalt Surface Technologies in the amount of \$3,299,200.87. Mr. Mayfield mentioned that it came in a lot higher because of the mobilization costs for hauling gravel for the project. Board agreed it is higher than they expected. Mr. Mayfield mentioned that the board has two options-accept or reject and change the project scope. Motion was made by Commissioner Johnson, seconded by Commissioner Eriksmoen to reject the bid. All present voted in favor.
Mr. Mayfield next discussed what to apply for the flex funding grant. Board decided to get estimates on mill/overlay County Road 5, County Road 3 north end, and County Road 15 total of 22.6 miles, micro mill rest County Road 3, County Road 11, County Road 14, and bridge on County Road 4.
Melissa Adams, Emilee Pulvermacher, DC Fair and Aaron Jacobson, Troy Nelson, DC Rodeo Assn, met with the board to present the following quotes for fencing-Dakota Fencing-\$39,404.00 and \$29,615.00 plus \$8,895.00 and Christianson Construction -\$37,237.50 and repair flooring-\$4,642.00. Chairman Jacobs asked about the potential of moving the fair to the historical grounds. Ms. Adams mentioned that before when they were approached everything had to be temporary, but now they have different people. Other items that need to be addressed are plumbing, electricity, some roofing sheets on the Zamboni room. After discussion motion was made by Commissioner Johnson, seconded by Commissioner Eriksmoen to approve the quote in the

amount of \$4,642.00 for the flooring and an additional \$358.00 for patching the fence. Ms. Adams mentioned that she has inquired about a shed for the east gate of the derby and Hometown Lumber mentioned \$4,000.00 which they will donate \$1,000.00 and Ms. Adams mentioned she has attained \$3,000.00 in donations, but would like some gravel. Board agreed to this. Motion was made by Commissioner Johnson, seconded by Commissioner Eriksmoen to transfer the Crosby Country Club license to the DC Fair for June 20-22, 2025. All present voted in favor. Board asked if the DC Fair, DC Rodeo Assn, DC Historical, and DC Commissioners could meet June 26, Ms. Adams will check with DC Historical.
Bryan Haugenoe, Road Superintendent, and Sonny Radenic, Road Foreman, met with the board to ask if they could sell a dozer to Sheridan County. Board authorized this. Mr. Haugenoe informed the board that County Road 21 has a blow out and that he has contacted Knife River for load of asphalt. Mr. Haugenoe asked if he could look for 350-550 dozer. Board authorized this. Mr. Haugenoe mentioned that one blade is down and will need some major repairs.
Board agreed to keep the defined contribution retirement program in place for Divide County.
Motion was made by Commissioner Johnson, seconded by Commissioner Eriksmoen to approve the quote from Fargo Glass in the amount of \$7,023.00 for roof access door. All present voted in favor.
Chairman and Auditor signed the engagement letter for Brady Martz to do the 2024 audit.

Motion was made by Commissioner Johnson, seconded by Commissioner Eriksmoen to approve member of commissioners and member of road department to attend Load Pass meeting in Watford City, May 29, 2025. All present voted in favor.
Chairman signed the Township Road Mileage Certification.
Christina Running, Recorder, deposited \$197,86.90 into general for April fees.
Motion was made by Commissioner Johnson, seconded by Commissioner Eriksmoen to agree to the proposal from Jeffrey Barrett independent contractor for Koda Resources for offer of 5 years, 20% royalty and \$1,200.00 per net mineral acres for N1/2SW1/4 Section 15-162-103 per review of the state’s attorney for verbiage. All present voted in favor.
The following bills on motion made and approved were placed in line for payment:
Williams County Sheriff \$765.00
Vestis \$321.96
Verizon Newark \$40.01
Tyler Technologies \$3,000.00
Traci Lund..... \$120.79
St Lukes Hospital \$476.28
Sorums \$2,837.45
Sheridan Electric Coop Inc.....\$181.32
Ryan Motors Inc.....\$503.80
RTC Networks \$238.00
Rose Deep Cleaning.....\$7,105.00
Quill \$540.03
Pro Forms..... \$188.18
Penworthy \$289.00
Northwest Septic Service\$550.00
Northwest
Communications Coop....\$1,305.21
Noonan City.....\$5,674.77
New Century Ag \$5,537.65

NDSU NDLTAP-UGPTI ... \$25.00
ND Attorney General..... \$190.00
ND Assn Counties \$266.12
Montana Dakota Utilities.....\$6,684.74
Michael Dehn..... \$45.00
Marco Inc Nw 7128 \$919.63
Lund Construction Inc \$260.00
Locators Supplies Inc..... \$2,334.49
Lindsey Grocery..... \$39.29
Lawson Products, INC. \$1,590.74
Journal Publishing Inc..... \$687.10
John Deere Financial C... \$9,400.00
Jerrys Transfer Service..... \$337.00
Jamie Vandal \$569.25
Information
Technology Dept..... \$1,565.30
Gooseneck
Implement Company..... \$10,276.40
Fortuna City \$2,051.44
First State
Bank And Trust \$4,837.56
Etsystems Inc \$74.00
Divide County Treasurer..... \$45.55
Deere And Company..... \$1,084.60
Crosby Tire
And Body Shop Inc..... \$131.25
Crosby City \$66,098.19
Ciarra Olson \$500.00
Cenex Fleet Fueling \$366.07
Burke Divide Electric \$48.82
Bummer Depot..... \$53.32
ATT Mobile \$593.76
At&T \$52.76
Ambrose City \$1,565.33
Amazon Seattle \$541.41
Total \$142,908.57
There being no further business meeting adjourned at 1:15 p.m. to reconvene June 3, 2025.
Gayle Jastrzebski
County Auditor/Treasurer
Isaac Jacobs, Chairman,
Board Divide County
Commissioner