

# Wildrose City Council Minutes

**City of Wildrose Meeting May 12, 2025 Wildrose Fire/ City Hall**  
Calling meeting to order for a regular meeting of the City of Wildrose was held in the Fire/City Hall, Wildrose, ND on May 12, 2025. The meeting convened at 8:00 p.m. Members in attendance, Mayor Marlyn Vatne, President Riley Reisig, V.P. Karla Magnuson, Todd Kragness and Fred Baldwin.  
**Consent Agenda:** NB #1 Lunds Construction propose new building for Salesman/Water Depot.  
**Reading and Approval of Minutes:** Regular meeting minutes for April 14, 2025. Motion by Baldwin to

approve the regular meeting minutes for April 14, 2025, 2nd by Reisig. Vote: Ayes; Baldwin, Reisig, Kragness, and Magnuson. Vote: Nays; None. Roll Call Vote: Kragness, Baldwin, Magnuson, and Reisig. Motion Passed.  
**Equalization & Valuation meeting minutes:** Motioned by Magnuson to approve the equalization and valuation meeting minutes for April 28, 2025, 2nd by Reisig. Vote: Ayes; Magnuson, Reisig, Kragness and Baldwin. Vote: Nays; None. All in Favor. Motion Passed.  
**Auditor and Finance:** Accounts and Balances were read along with the Gross Production Taxes and Royalties.

**Review of Bills:**

General Fund	
Sevre Farms .....	\$1,780.00
Horizon Resources .....	\$1,480.37
Journal.....	\$105.85
Teagan Interiors .....	\$374.93
County of Williams .....	\$3,310.80
NCC .....	\$162.29
MDU .....	\$1,562.01
Lund Construction .....	\$1,425.00
Visa .....	\$480.73
Keith Rossmiller .....	\$312.00
Enterprise Fund	
Peak Water .....	\$1,215.93
Peak Water .....	\$2,240.00
Astro Chem .....	\$30.00
Circle Sanitation.....	\$5,354.50
R & T Water.....	\$2,421.24
MDU .....	\$294.19

**Transfers:** General Fund to Employee Reserve Fund \$5043.37. Motioned by Kragness to approve the review of bills for April 14, 2025, 2nd by Baldwin. Vote: Ayes; Baldwin, Kragness, Magnuson, and Reisig. Vote: Nays; None. Roll Call Vote: Reisig, Magnuson, Baldwin, and Kragness. Motion Passed.  
**Ordinances:** Review city ordinance parking and animal and foul. Motioned by Reisig to table the reading of city ordinance till the next regular city council meeting, 2nd by Baldwin. Vote: Ayes; Reisig, Baldwin, Kragness, and Magnuson. Vote: Nays; None. All in favor. Motion Passed.  
**Maintenance & Public Works**

**Report:** Tree planting at the land-field has begun, the Water Salesman quotes will be presented at next regular city council meeting. Discussions on mowing city properties were discussed. Motioned by Magnuson to hire Roger Skarphol and/or Roger Plank to mow for the City of Wildrose at the hourly rate of \$18.00 per hour, 2nd by Reisig. Vote: Ayes; Magnuson, Reisig, Kragness, and Baldwin. Vote: Nays; None. Roll Call Vote: Kragness, Baldwin, Magnuson and Reisig. Motion Passed.  
**Unfinished Business:** MDU 2nd Reading. Tabled by council till next meeting. Council asked to have a representative to attend the next regular meeting.

**New Business:** Motioned by Reisig to approve Lund Construction to put up the new water salesman building, 2nd by Magnuson. Vote: Ayes; Reisig, Magnuson, Kragness, and Baldwin. Vote: Nays; None. Roll Call Vote: Kragness, Baldwin, Magnuson, and Reisig. Motion Passed.  
**City Announcement's:** Pet licensing went smoothly.  
Motioned by Kragness to adjourn the meeting 2nd by Baldwin. Vote: Ayes; Kragness, Baldwin, Magnuson, and Reisig. Vote: Nays; None. All in Favor. Motion Passed.  
Sophia Reisig  
Auditor  
Marlyn Vatne  
Mayor

# Ray City Commission Minutes

**RAY CITY COMMISSION MEETING Ray City Hall May 12, 2025 7 p.m.**  
A regular meeting of the Ray City Commission was called to order by President Troy Kupper at 7:00 PM, with the following Commissioners present: Eric Barman, Casey Brunner, and Andrew Nelson. Absent: Richard Liesener. Also in attendance: Tim Blossom, Chase Kunze, Craig Ketelsen, Dean Peterson (IEI); Jan Dancer, Deputy Auditor and Auditor, Ronda Rustad. Via Zoom: Brad Nygaard (Crosby Journal); Dave Wiosna (IEI), Callie Anderson, Deano Vass, and Brennda Hudson.  
**Bid Opening: Property #1:** Lot 18, Block 2 of Rearrangement of Thompson Addition. ID: 02-000-000-55-02-090. Known as 211 6th Ave W. Only one bid was received. Barman moves to accept the bid of Chase Kunze for Lot 18, Block 2 of the Rearrangement of Thompson Addition in the amount of \$11,813.88, conditioned upon bidder's execution of the purchase agreement included in the bid packet and payment of an earnest money deposit in the amount of \$1,181.39. Seconded by Brunner, RCV MCU.  
**Bid Opening: Property #2:** Lot 19, Block 2 of Rearrangement of Thompson Addition. ID: 02-000-000-55-02-095. Known as 207 6th Ave W. Only one bid was received. Barman moves to accept the bid of Chase Kunze for Lot 19, Block 2 of the Rearrangement of Thompson Addition in the amount of \$11,813.88, conditioned upon the bidder's execution of the purchase agreement included in the bid packet and payment of an earnest money deposit in the amount of \$1,181.39. Seconded by Brunner, RCV MCU.  
**Planning & Zoning**  
A variance request from Payton Two Crow and Callie Anderson of 115 5th Ave E was reviewed. The variance is to permit construction of an entryway/mudroom on the existing home. The entryway would extend to the front of the house by approximately six foot reducing the set back from the front lot line from 26' to 20'. Commission discusses, noting the small size of this lot and

various other options are not feasible. The public hearing is opened, Kupper calls for public comment three times, and closes the public hearing. It is noted two of the four neighbors contacted via letter gave their approval for the addition as noted and pictured.  
Nelson moves to grant the Variance Request 2025-3, as presented. Seconded by Barman, RCV MCU.  
**Pitt Group Lot Rearrangement-** IEI has worked with Pitt Group to adjust the utility easement on the plat to avoid MDU utility poles. The adjustment would change the planned 267'x40' easement to a 160'x60' easement. This change was discussed at the City Commission meeting on 4/14/2025, however the updated plat was not available at that time.  
Barman moves to approve the revised plat as presented. Seconded by Brunner, RCV MCU.  
**Comprehensive and Future Land Use Plan-** IEI is working with the city auditor to schedule the kickoff meeting and final schedule. Renaissance Zone and Downtown Study. IEI is scheduling the Renaissance Zone and Downtown Study kickoff meeting tentatively at the beginning of June.  
**North Dakota Department of Transportation** – IEI is reviewing submittals and RFI's. Construction is scheduled to begin on August 1st and must be completed by August 31st.  
**South Park Road** - NDDOT currently has a Special Road Fund program for roads that provide access to recreational, tourist, and historical areas. Funding requires a 40% match with a cap of \$300,000. Application was submitted on November 27, 2024. Notification has been received from the NDDOT that the City of Ray has been selected for the funding of this project. Total project cost is preliminarily estimated to be \$1,800,000.

Brunner moves to have the President to sign Task Order #12, authorizing Interstate Engineering to perform Design, Bidding, and Construction Engineering services for the South Park Road Improvement project. Seconded by Nelson, RCV MCU.  
IEI will arrange to meet with the City Attorney for discussion of legal survey requirements prior to start of any legal survey efforts.  
**Surge Tank Project.** - The Project was substantially complete on January 16, 2025. Punchlist items remain and must be completed before final payment, estimated to be \$49,224.  
**Water Main Extension Project** - Bid opening was on April 24th, with four bids received. See attached letter of award recommendation.  
Brunner moves to have the President sign the Notice of Award to Wagner Construction, Inc. for Schedule 1, and Schedule 2 in the amount of \$2,170,023.00 with the stipulation that only qualified, city-approved subcontractors be used for CIPP work. Seconded by Nelson, RCV MCU.  
Construction cannot begin prior to all permanent and temporary construction easements being signed. IEI met with MDU to review the proposed water main location on the east side where the main crosses an MDU overhead transmission line. IEI and the City Attorney have reviewed and revised an easement encroachment agreement with MDU.  
Nelson moves for the President to sign the MDU easement encroachment agreement in the presence of a Notary Public. Seconded by Barman, RCV MCU.  
IEI has submitted a draft utility crossing permit application to NDDOT for the proposed Highway 2 water main crossing and received comments. A final permit application will be submitted after the award of the contract.  
Additional time is necessary to finalize easement documentation. Additional time will be necessary for processing the BND loan. Barman moves for the President to sign Amendment 4 to Task Order No. 2 to increase the additional services budget from \$45,000 to \$55,000, billed hourly. Seconded by Brunner, RCV MCU.  
**Lead Service Line Inventory (LSLI)-** IEI has received a signed Task Order from the NDDEQ for Category B (Phase II) – Onsite Validation of Records Review for the Lead Service Line Inventory (LSLI). This phase will focus on identifying the material of unknown service lines. The process includes three (3) attempts, with the first being a second round of customer identification surveys, which will include a letter

explaining the purpose of this project, followed by two (2) door-to-door attempts to directly access service lines with unknown material that did not respond to the survey.  
Customer identification survey letters were mailed out the week of April 21st to those with an unknown status. IEI has received a few responses and will be in Ray on May 15th to perform the first door-to-door attempt. IEI encourages city staff and the residents of Ray to participate in these attempts by completing the survey and cooperating with the door-to-door team when they visit. This information is essential for the city's infrastructure planning and future safety measures.  
**Sanitary Sewer System** - Sanitary Sewer CIPP Rehabilitation Project – 8.5 blocks. Per Public Works Committee recommendation, the sewer project is included as a separate bid schedule with the Water Main Extension project.  
**Funding Opportunities -**  
**b. DWSRF/CWSRF Loan Application-** The Sanitary Sewer project is eligible for a CWSRF loan. The Water Main Extension project is not eligible for a DWSRF loan but is eligible for an Infrastructure Revolving Loan through the Bank of North Dakota. In April, the commission decided against CWSRF funding. BND IRLF loan application has not been submitted.  
Barman moved to approve the April 4th, Special; April 14th, Tax Equalization and April 14th, Regular Meeting Minutes as presented. Seconded by Nelson, RCV MCU.  
Barman moved to approve the financials and checks for April 2025 and checks for May 2025 as presented. Seconded by Brunner, RCV MCU. April checks of \$232,305.65 and payroll of \$47,749.29.  
**APRIL CHECKS**  
General..... \$41,329.35  
Highway..... \$3,537.91  
Law Enforcement..... \$ 4,483.22  
O&G Production  
Tax-Infrastructure..... \$67,334.63  
O&G Production  
Tax-Equipment..... \$1,233.79  
2024 Surge Tank ..... \$ 90,055.50  
Water..... \$13,647.18  
Sewer..... \$1,423.02  
Solid Waste ..... \$9,144.69  
TOTAL..... \$232,305.65

**COMMISSION REPORTS**  
There is a recurrent issue with mailbox placement on the city right-of-way for new homes in the Thompson rearrangement. The city will look at installing a CBU (central box unit) for the Prairie Heights development.  
An update on the lot realignment for Gary Perdue and a possible solution is presented to commission, after conversation and explanation. The commission is satisfied with this solution; the auditor will proceed working with Perdue to get this finalized.  
Brunner moves to accept the first quarter report from the Fuoter trust as presented. Seconded by Nelson, RCV MCU.  
Brunner moves to accept the American State Bank Pledge of Securities as presented. Seconded by Nelson, RCV MCU.  
Barman presents updates on the Nuisance ordinance enforcement: All October/November 2024 warning letters with no action, are now followed by fines. Which are managed in Municipal Court. It has been noted that Judge Weyrauch is drastically reducing fines; there is community concern that this was not the city's intent when developing the new ordinance. City commission, Code Enforcement and citizens want tougher enforcement through fines.  
Barman and Brunner recently met with Dean Vass of Trax 22 and viewed the proposed restaurant space and noted the improvements made. Vass would like to be able to serve alcohol along with the menu. Commission consensus remains the city does not need another bar; but a restaurant serving alcohol could benefit the city. Current liquor licenses (4) for bars only; potential for new "restaurant with liquor" class with different requirements (required hours and/or percentage of food sales).  
Barman moves to establish a new restaurant alcoholic beverage license class for a restaurant. Seconded by Brunner, RCV MCU. Barman and Brunner will work with city attorney to draft ordinance allowing for a Restaurant Class Alcohol Beverage license.  
Curb stop repairs needed at 404 6th Ave W, 508 West St. and 7 Score Street (including concrete work), \$7,300.00 total. Items need to be noted on the address notations, that the

curb stops are replaced at the city's expense and any further replacements with be at homeowners' expense, per our ordinance.  
Barman moves to have the curb stops repaired per quote presented. Seconded by Brunner, RCV MCU.  
Nelson discusses issues at the spotlight by Horizon Resources failed after 8+ years; after discussing with Public Works, we need to replace the batteries. Which should be considered regular operations & maintenance.  
Nelson moves to have Public Works order the batteries needed for the signal light. Seconded by Barman, RCV MCU.  
Brunner moved to approve fence permit 2025-03 for Clint Perdue as presented. Seconded by Nelson, RCV MCU.  
Nelson moved to approve fence permit 2025-04 for Kadin Dobrinski as presented. Seconded by Barman, RCV MCU.  
Barman moved to approve the fence and berm permit 2025-05 for L&D Pittstop as presented. Seconded by Nelson, RCV MCU.  
Brunner moved to approve the decorative corner fence permit 2025-06 for Dancer as presented. Seconded by Nelson, RCV MCU.  
Brunner moved to approve the gaming site authorization from Veterans Club of Kenmare for the Club Ray location. Seconded by Nelson, RCV MCU.  
Brunner moved to approve the gaming site authorization from Veterans Club of Kenmare for the Northside location. Seconded by Nelson, RCV MCU.  
Kota-Ray Dam campground ribbon cutting is May 22 at 4:00 p.m..  
Nelson moved to accept Resolution 2025-01- Designating the Official City Newspaper as the Crosby Journal. Seconded by Brunner, RCV MCU.  
Brunner moved to adjourn, seconded by Nelson, RCV MCU. Meeting adjourned at 8:32 p.m..  
RCV MCU = roll call vote motion carries unanimously  
Ronda Rustad  
Auditor, City of Ray  
Troy Kupper, President  
Ray City Commission

## REQUEST FOR PROPOSAL

**Divide County Public School District**  
Crosby, NORTH DAKOTA  
**REQUEST FOR PROPOSAL for Guaranteed Energy and Operational Savings Contract Provider**  
Divide County Public School District, requests proposals to evaluate qualified providers for the development and implementation of energy and operational efficiency projects on a guaranteed energy and operational savings contract basis. This Request for Proposal (RFP) will provide

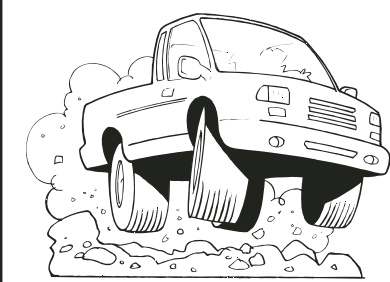
a competitive means in which to select a provider to implement the improvements in accordance with North Dakota Century Code 48-05-09 through 48-05-13.  
Proposals shall be electronically received in the office of Ms. Suzanne Lamontagne, Divide County Public School District, 106 1st St NE, Crosby, ND 58730, no later than 4 p.m. CT Monday, June 2, 2025.  
To receive the full RFP details, contact Ms. Suzanne Lamontagne, Administrative Assistant; via e-mail at Suzanne.lamontagne@k12.nd.us.

## JOB OPENING

AHNTECH IS LOOKING TO FILL A VACANT  
**FULL-TIME CUSTODIAL POSITION**  
at the PORTAL BORDER CROSSING, PORTAL, ND  
*The applicant must be able to pass an extensive background check*  
**\$22-\$28/HOUR AND BENEFITS AVAILABLE**  
Please contact our office during regular business hours  
MONDAY-FRIDAY – 8AM-4PM  
**701-926-2000**

# Dust Control

The Divide County shop is offering dust control for 2025 season.



If you are interested please contact the county shop at 965-6522

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