

# Public Notices

## BEULAH CITY COUNCIL MEETING MINUTES JANUARY 6, 2025

### CITY OF BEULAH JANUARY 6, 2025, 6:30 PM BEULAH CITY HALL COUNCIL CHAMBERS

#### CITY COUNCIL MEETING

The regular meeting of the Beulah City Council was called to order at 6:30 pm by Mayor Sean Cheatley with Council Members Gary Miller, Adam Baker, Tim Aichele, Bill Keller, Austin Biles, Kameron Plienis, Cameron Brown and Jason Isaak present.

Also Present: City Attorney Scott Solem, Economic Dev. Dir. Beaver Brinkman, Water Supt. Gary Bovkoon, Police Chief Frank Senn, Public Works Supt. Kenny Yeager, City Auditor Heather Ferebee, Beulah Residents.

#### Pledge of Allegiance

Isaak moved to dispense with the reading of the minutes of the last regular meeting on December 16 and approve as provided to the Council by email. Baker seconded. Roll call vote found Isaak, Baker, Aichele, Plienis, Biles, Brown and Keller in favor. Miller abstained. Motion passed.

#### APPROVAL OF BILLS

Keller moved to approve the bills as presented and reviewed. Biles seconded. Roll call vote found Keller, Biles, Miller, Isaak, Baker, Aichele, Plienis and Brown in favor.

#### COUNCIL PORTFOLIOS

##### Mayor Cheatley

Cheatley appointed Eric Wood to the Airport Authority Board. Isaak moved to ratify the appointment. Miller seconded. Roll call vote found Keller, Biles, Miller, Isaak, Baker, Aichele, Plienis and Brown in favor.

Cheatley appointed Dale Schwalbe to a second term on the P&Z Board. Miller moved to ratify the appointment. Baker seconded. Roll call vote found Keller, Biles, Miller, Isaak, Baker, Aichele, Plienis and Brown in favor.

The meeting recordings are posted on the city website, but there is limited space. More cloud storage would need to be purchased from Zoom and paid for monthly. Discussion followed. Keller moved to approve posting meeting videos for one year on the website and storage of older videos on an external hard drive. Plienis seconded. Roll call vote found Keller, Biles, Miller, Isaak, Baker, Aichele, Plienis and Brown in favor.

##### Council Member Baker

Cheatley requested the topic of CVB to be removed from the agenda since there is an active investigation. Baker stated he has questions for Brinkman as a city employee. Cheatley stated Brinkman is not under investigation. Baker stated the council should be asking questions. Miller requested the questions be asked

after the investigation is done. Isaak stated that it would go to Employee Relations first.

Baker questioned if the JDA is part of the city. It was stated that it is an extension of the Economic Development Department. He questioned if JDA owns or rents any land outside of the city. It was stated that JDA does not own or rent land outside of the city.

A Main Street sidewalk meeting will be held Thursday at 4:00 pm. Main Street snow removal and an update of the ordinance will be discussed. The meeting will be posted on the City Hall door and website.

##### Council Member Miller

Miller requested appointments to the Tree Board. Cheatley appointed Craig Muri and Shane Haugen at the last council meeting, and it was tabled. Miller stated these two individuals would abstain from any tree and stump removal topics. Miller moved to approve the appointment of Craig Muri and Shane Haugen to the Tree Board. Baker seconded. Isaak stated they are very knowledgeable and have been at every meeting. Roll call vote found Keller, Biles, Miller, Isaak, Baker, Aichele, Plienis and Brown in favor.

##### Council Member Keller

Pet control – the cat population on the south side of town seems to be growing. Senn stated they can set traps for cats and then take them out to farms, but the problem is that the traps go missing and they are expensive. It is time consuming and a hazard to officers. He stated they could contact USDA who have assisted with skunks, but they may not come in for feral cats. Senn stated they will again attempt to trap them.

#### CITY PERSONNEL

##### City Auditor

Isaak moved to approve the Special Event Permit for the Beulah Lions Club to serve alcohol at the Civic Center for Night at the Races on February 1, 2025. Biles seconded. Roll call vote found Keller, Biles, Miller, Isaak, Baker, Aichele, Plienis and Brown in favor.

Plienis moved to approve the Local Permit for a raffle for Beulah Lions Club at the Civic Center on February 1, 2025. Miller seconded. Roll call vote found Keller, Biles, Miller, Isaak, Baker, Aichele, Plienis and Brown in favor.

Isaak moved to approve the Local Permit for a raffle for Operation 11 Tyler Schaeffer at the Schaeffer home on February 9, 2025. Baker seconded. Roll call vote found Keller, Biles, Miller, Isaak, Baker, Aichele, Plienis and Brown in favor.

Baker moved to approve the Special Event permit for Dewey's – Molco LLC to serve alcohol for the Big Buck

Contest at the Civic Center on February 8, 2025. Plienis seconded. Roll call vote found Keller, Biles, Miller, Isaak, Baker, Aichele, Plienis and Brown in favor.

Keller moved to approve the Special Event permit for Dewey's – Molco LLC to serve alcohol for Pheasants Forever at the Civic Center on March 29, 2025. Miller seconded. Roll call vote found Keller, Biles, Miller, Isaak, Baker, Aichele, Plienis and Brown in favor.

The Employee Personnel Policy is reviewed each year. There were changes to the sick leave section, adding family members for leave. Miller moved to approve the Employee Personnel Policy with the update. Biles seconded. The entire policy will be sent to employees with the updates. Roll call vote found Keller, Biles, Miller, Isaak, Baker, Aichele, Plienis and Brown in favor.

##### Water/Wastewater Supt.

An RO Skid was repaired today. A motor burned out on Saturday at Lift #1. They are also still working on Lift #2.

##### Economic Development Director

The Engineering Services RFP was presented. Verbiage for the water plant will be added to the RFP. Brinkman had a conversation with Interstate Engineering, and they would like to continue to be the city engineer. Bovkoon stated the water plant needs an engineering firm that knows the water plant. Currently AE2S assists because they have an engineer who knows the plant and IT needs. Baker moved to send out the RFP. Plienis seconded. Roll call vote found Keller, Biles, Miller, Isaak, Baker, Aichele, Plienis and Brown in favor.

WBI Open Season information was provided for a natural gas line to run from Killdeer to Fargo. Beulah would have access to the line. It would be a secondary line to the one by the interstate. Fargo doesn't have enough natural gas. This allows the state to move gas where it is needed.

Vision West will have their annual meeting on January 16 at the Civic Center.

The county put a moratorium on the extraction of minerals from ore at their last meeting. The county would like to put ordinances in place.

##### City Engineer

Main Street Phase II presentation will be held at the next meeting.

The meeting adjourned at 7:17 pm.

Sean Cheatley, Mayor

Heather Ferebee, City Auditor

The following bills were approved and paid in December:

Check Range: 47027 to 47136, 141205, -99641, -99640

Payroll Check Range: -72071 to -71986, 47026

Employees 113213.94

FIT	14414.16	Savannah Joy Photography	49.00
NDPERS 457	1202.00	Hazen Welding	240.00
HEALTH INS	40283.93	Sletten Excavating, Inc.	6220.00
METLIFE	1664.33	Sletten Excavating, Inc.	2660.00
FIT	18046.23	Mercer County Treasurer	7969.20
NDPERS 457	1207.00	AT&T Mobility	687.00
NDPERS Main	5956.14	BEK Consulting, LLC	
NDPERS Main 2020	4120.08		45414.75
NDPERS PD	4319.26	West River Telephone	1663.62
NY LIFE 457b	3539.60	Roughrider Electric Coop Inc	3717.66
Principal Life Insurance Co	354.90	Quadient Finance USA, Inc.	1000.00
NDPHIT	922.29	The Union Bank	50000.00
Petty Cash	12.88	Coal Country CHC	26.00
Downtown Gas & Auto	3836.16	WARC	1553.99
North Dakota One Call Inc	13.50	West River Telephone	71.52
Bronson's Marketplace	126.25	Dakota Pump & Control, Inc	8026.19
MDU	11638.59	The Hub Convenience Stores	
Computer Projects of II. Inc.	700.00		379.89
Information Technology Dept	415.50	Mercer County Sheriff's Dept	105.00
The Union Bank	37337.38	Petty Cash	184.45
BNSF Railway Company	440.56	Pro Forms	201.24
Farmers Union Oil Company	5977.45	Jessie Mann	1438.10
Heidi Hamelton	1750.00	Rita Baranick	58.61
AE2S, LLC	70.00	American Express	1025.76
Millennium Express	24.00	Solem Law Office	7311.92
Josh Julian	50.00	Mark A. Kaffar	900.00
Philip & Leah Nelson	32.97	J & M Hardware Inc	673.63
Janice Abbey	25.00	Vestis	69.44
Zach Femling	65.36	M Construction & Landscape	9500.00
Powerplan	79.44	API Garage Door, Inc.	4773.00
H.A. Thompson & Sons	6750.00	Granville Brinkman	107.20
Quill LLC	75.98	Beulah Beacon	697.75
Bronson's Marketplace	70.11	MicroMarketing LLC	227.99
Neuberger Oil Co.	180.00	East West Books	231.23
Mercer County Weed Board	306.90	Lookout Books	307.52
Stein's Inc	83.85	Broad Reach Books	441.61
NAPA Auto Parts	671.08	Willow Lane Education	116.95
NDDEQ	451.43	Roger Buechler	24.00
Beulah JDA	160.29	Cengage Learning	275.89
Beulah Airport Authority	160.29	Baker & Taylor	484.01
Beulah Beacon	802.31	Coyote Creek Fencing	
US Bank	2802.68		20300.00
Vestis	556.34	Beulah Park District	33327.94
North Dakota Dept of Health	125.00	Beulah Park District	6058.93
Lucky's Towing & Repair	2096.08	Beulah Senior Center	1165.18
Vanguard Appraisals Inc	2770.65	Beulah Airport Authority	1631.25
Leak Investigators LLC	2655.00	Convention & Visitors Bureau	
Granville Brinkman	107.20		154677.11
Sanitation Products	294.52	Bronson's Marketplace	79.71
Flowpoint Environ Systems		Dakota Supply Group	478.61
	16276.89	USA Blue Book	250.19
Mercer County Sheriff's Dept	35.00	ND League of Cities	1120.00
Bobcat of Mandan, Inc	166.40	Pulse	1627.00
Sanford Health Occup Med	35.00	OzTech Electric, LLC	1365.00
isolved Inc.	60.00	Advanced Business Methods	1219.95
OzTech Electric, LLC	500.00	AT&T Mobility	43.23
NACOP	155.00	Core & Main LP	93.07
Cass County Sheriff's Dept	50.40	Postmaster	395.72
Stryker	780.00	Waste Management	1236.96
STREICHER'S	2858.30	Marco Technologies LLC	178.38
STREICHER'S	3563.25	Greg Zahn	25.00
NDACo Resources Group, Inc.		Beulah Beacon	232.50
	534.91		BEK Consulting, LLC
Radar Shop	494.00		171863.55
Electronic Communications	95.00		(01-23-2025)

## CITY OF GOLDEN VALLEY JANUARY 6TH METTING MINUTES

### City of Golden Valley Regular Meeting Minutes January 6, 2025

The meeting was called to order at 7:42 p.m. by Mayor Kenton Richau.

Council members present: Rodney Brecht, Kyle Lukenbach, Curt Schank, Shannon McKay

Council members absent:

Others Present: Mark Kaffar, Kenton Richau, Heidi Moos

Motion by Kyle Lukenbach second by Curt Schank to approve the December regular minutes as mailed out. Roll call vote – all voted in favor.

After review Rod Brecht made a motion with second by Kyle Lukenbach to approve the December financial report as presented. Roll call vote – all voted in favor.

After review, Kyle Lukenbach made a motion with second by Rod Brecht to approve the bills as presented. Roll call vote – all voted in favor.

Checks # 12676-12688  
Salaries – \$1640.23, Beulah Beacon \$70.52, Deen Brecht \$40.10, Farmers Union Oil Company \$1097.28, MDU 826.75, Mercer County Sheriff \$1885.00, Napa 218.83, ND Dept. Health – Microbiology \$2356.22

Discussion held with Attorney Mark Kaffar – dogs and review of

rezoning and purchases agreement documents

Review and final signatures on the MDU Franchise Agreement Ordinance 15.0201

Golden Valley has been awarded \$17,042.00 from the ND Forest Service Grant to remove select unhealthy trees from the Log Cabin Park and plant 10 new trees at the two playground parks. Review and final signatures on the grant subaward agreement took place. Plans of work to begin this spring.

The burn variance application was approved by the state. The city pit will be burned before February 11, 2025.

Discussion on purchasing a new computer within the budget for the City of Golden Valley

Discussion on Water-Sewer-Garbage accounts

Discussion on routine water tower inspection

Discussion on water line camera inspection of select areas

Next regular meeting scheduled for Monday, February 10, 2025 at 5:00 p.m.

Meeting adjourned at 9:27 p.m.

These minutes are unofficial and subject to council review and approval.

KENTON RICHAU, MAYOR  
HEIDI MOOS, AUDITOR  
(01-23-2025)

### REQUEST FOR PROPOSALS TO PERFORM COUNTY ENGINEERING AND AFFILIATED SERVICES FOR MERCER COUNTY

Mercer County is requesting the services of qualified engineering firms to provide county engineering and affiliated services. This work can include but is not necessarily limited to planning, design, bidding, and construction management of the county road system.

Firms are invited to submit a proposal for the project listed above. The Proposals shall provide the following information:

- Past Performance
- Ability of professional personnel
- Willingness to meet time and budget requirements
- Location
- Recent, current, and projected workloads of the persons and/or firms
- Related experience on similar projects
- Recent and current work for the County

The proposal pages shall be numbered and must be limited to 10 pages in length. Proposals that exceed the 10 page length requirement will not be considered. The cover letter will not be counted as one of the 10 pages. The

proposal should list the personnel who will be assigned to work on the project, including titles, education, and work experience. Mercer County will only consider proposals received prior to 4:00 P.M.(CT), February 4, 2025. Late proposals will be deemed unresponsive.

The consultant's proposal may include an appendix. Resumes, references, a statement of qualifications and other materials outlining experience may be included in an appendix. The appendix will not be considered as a part of the 10 page proposal. Each proposal will be evaluated by a selection committee. Mercer County will conduct interviews.

Interviews will take place on a date to be determined by the County. Fees shall be negotiated with the successful firm. If the fee cannot be agreed upon, the County reserves the right to terminate negotiations, and then negotiate with the second and third ranked firms in order, if necessary, until a satisfactory contract has been negotiated.

All costs associated with the proposal shall be borne by the

proposer. The County reserves the right to reject any and/or all proposals and to not award contracts for any and/or all projects.

Engineering firms interested in performing the work shall submit seven (7) hard bound copies and an electronic pdf file of their proposal to: Mercer County Auditor

PO Box 39  
Stanton, ND 58571-0039  
701-745-3292  
careed@nd.gov

Title VI assures that no person or group of persons may, on the grounds of race, color, national origin, sex, age, or handicap or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs or activities administered by the Department. For information regarding the Title VI Program see the NDDOT website at: <https://www.dot.nd.gov/about-nddot/civil-rights/title-vinondiscrimination-and-ada>

(01-09-2025) (01-16-2025)  
(01-23-2025) (01-30-2025)